E2OPEN TRAINING

Portal Suppliers

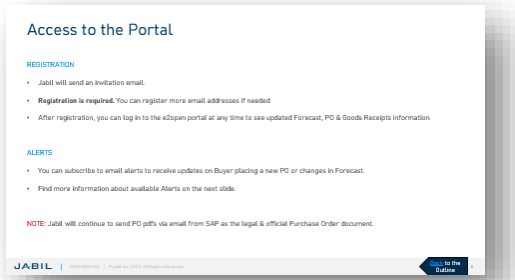
Supply Chain
Technology & Transformation

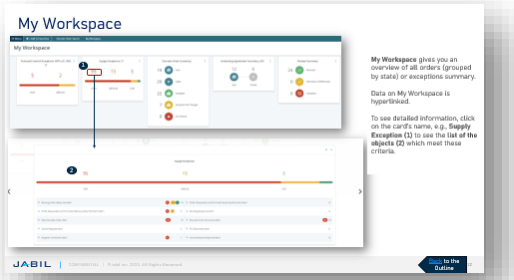
JABIL

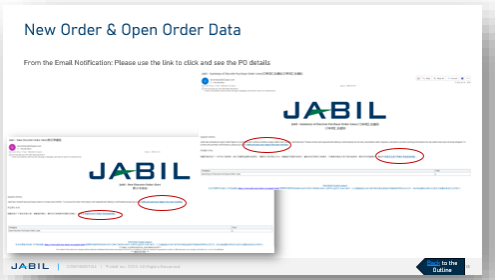
Outline

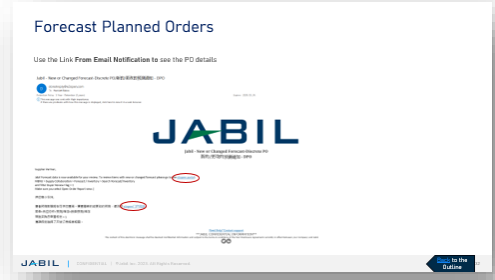
Ctrl + Click to follow the Link

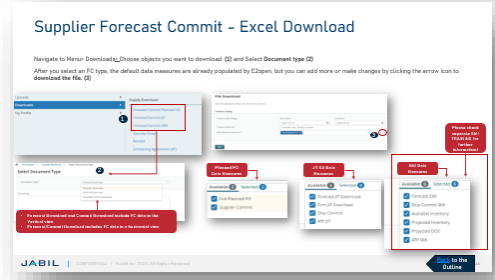
- Registration & Navigation
- My Workspace
- Order Confirmation
- Order Cancellation Request
- Forecast – Planned Orders
- Forecast JIT Schedule Agreements
- Excel Downloads & Uploads
- Supplier Portal

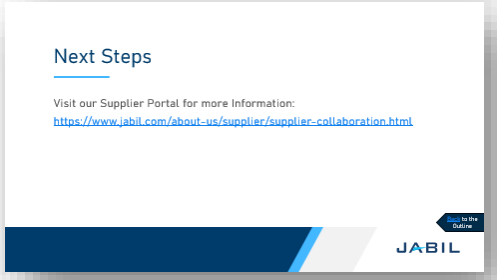












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Access to the Portal

REGISTRATION

- Jabil will send an invitation email.
- **Registration is required.** You can register more email addresses if needed
- After registration, you can log in to the e2open portal at any time to see updated Forecast, PO & Goods Receipts information

ALERTS

- You can subscribe to email alerts to receive updates on Buyer placing a new PO or changes in Forecast.
- Find more information about available Alerts on the next slide.

NOTE: Jabil will continue to send PO pdfs via email from SAP as the legal & official Purchase Order document.

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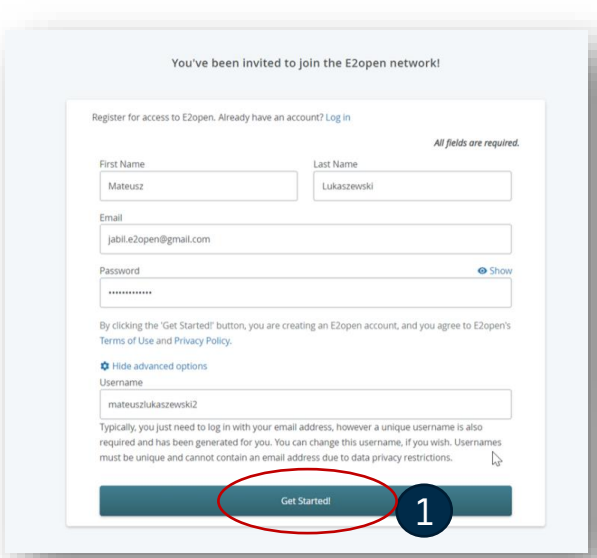
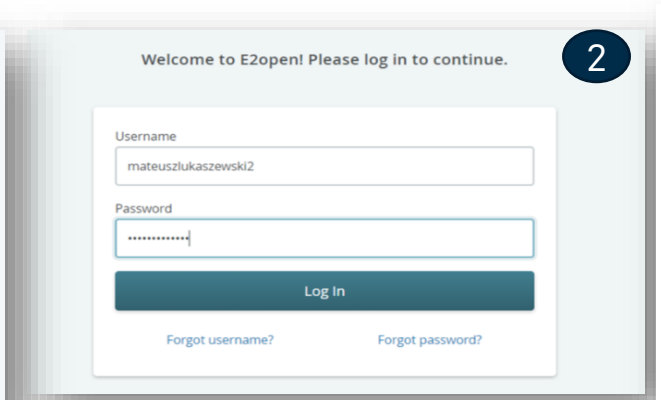
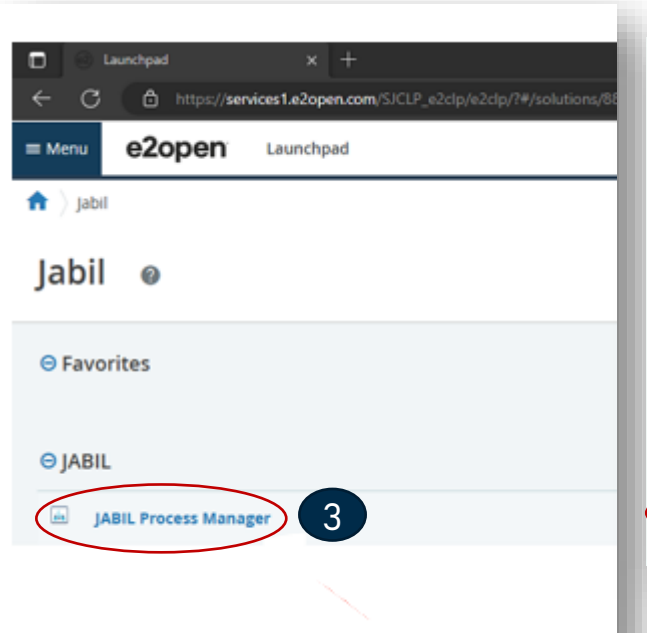
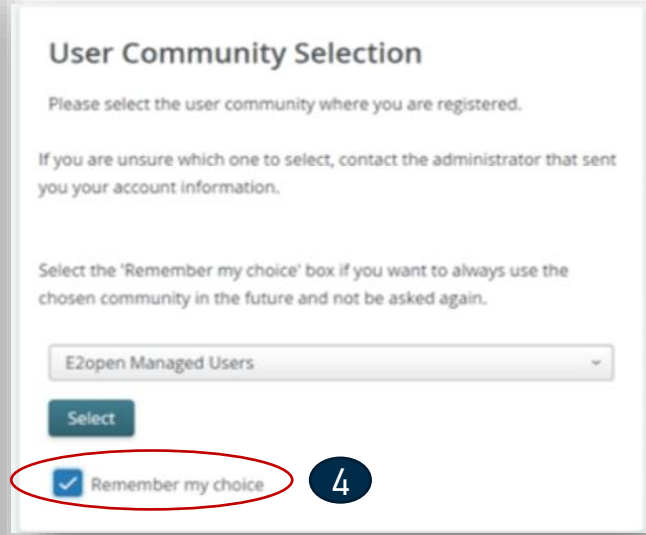
Back to the Outline

Registration









1. After GO LIVE, you will receive an invitation email from the system. **Click GET STARTED.**
   - Follow the registration steps
   - Note: username by default is „first name" and „Last name„ but the username must be unique (if it already exists in the e2open database then you need to adjust it. **Click GET STARTED**

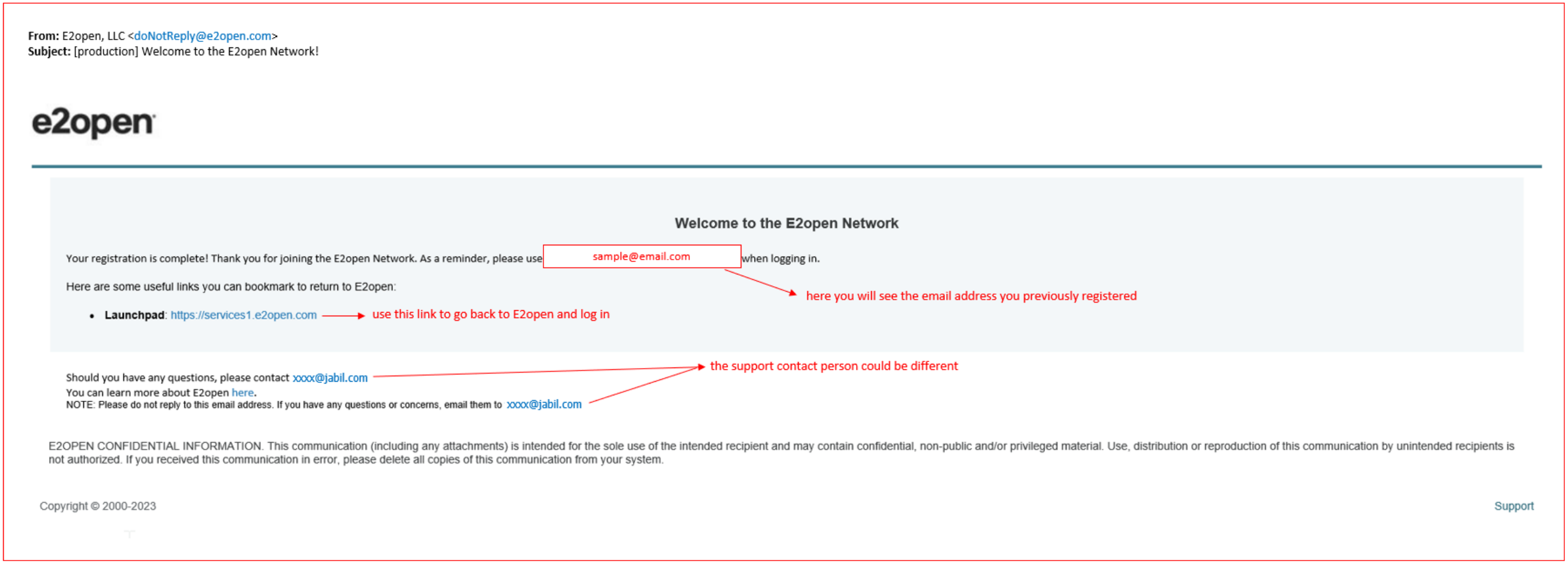
2. To log in – you can use the email address provided during registration or a username

3. After login you will be navigated to the e2open page >> Please click on **"JABIL Process Manager"**

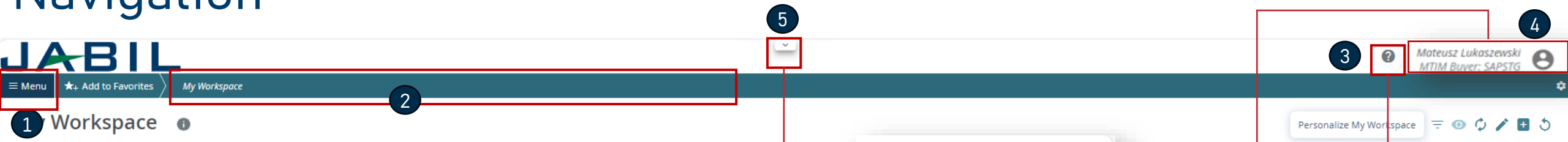
4. Next step from the drop-down list please select **e2open Managed Users and** tick the checkbox to **remember your choice**

Logging in

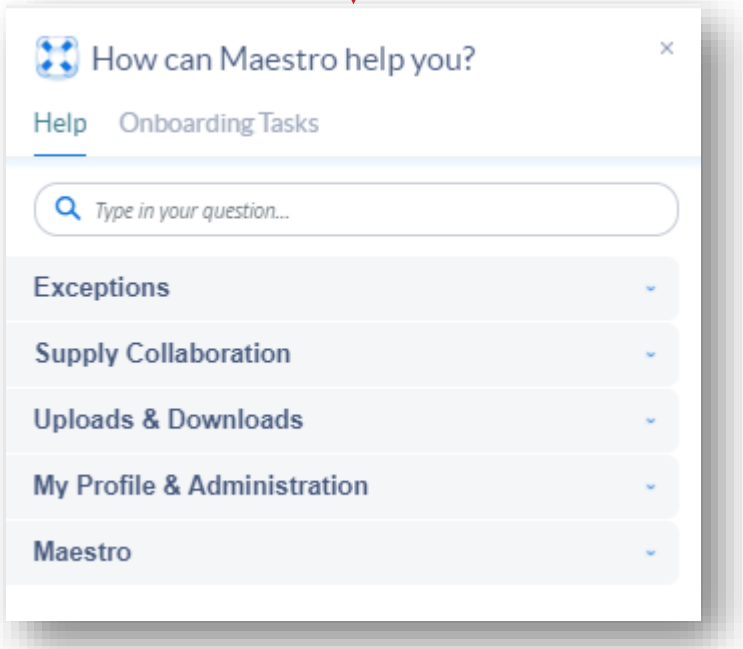
After you completed the registration steps, the system will send a confirmation email with a link to use for future log-in.

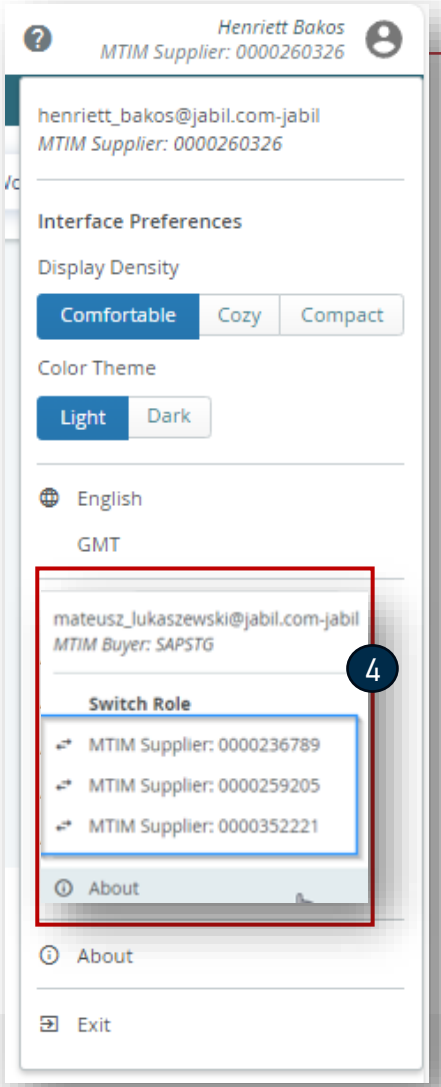


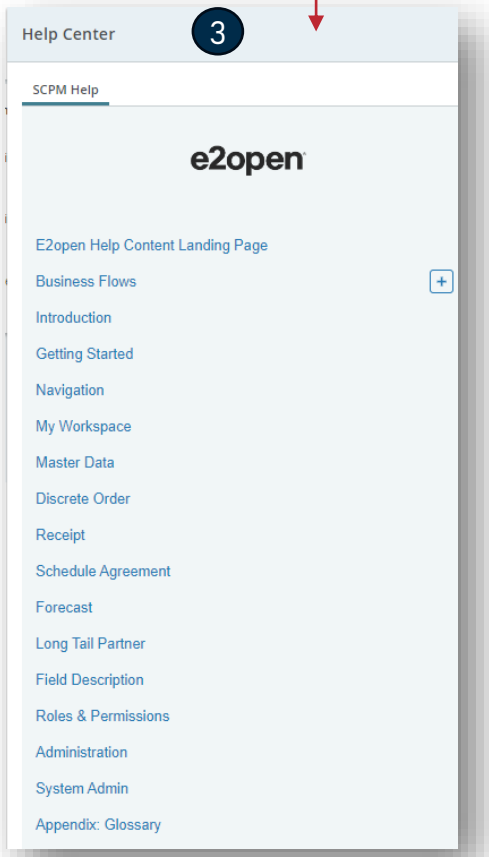
Navigation



- Menu (1)
- Favorites Bar (2)
- Online Help (3)
- **Switch Role (to see all Vendor code data)** (4)
- Maestro (interactive HELP!) (5)







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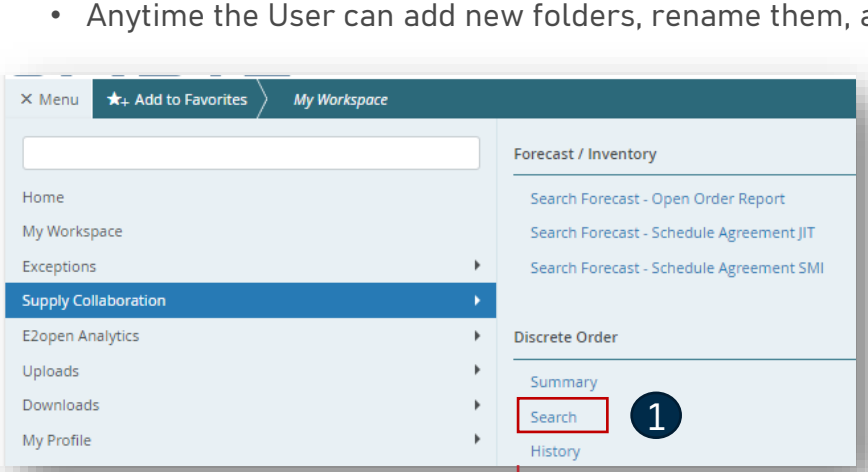
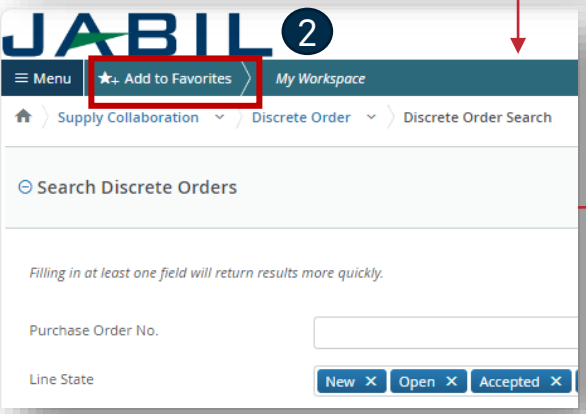
Back to the Outline

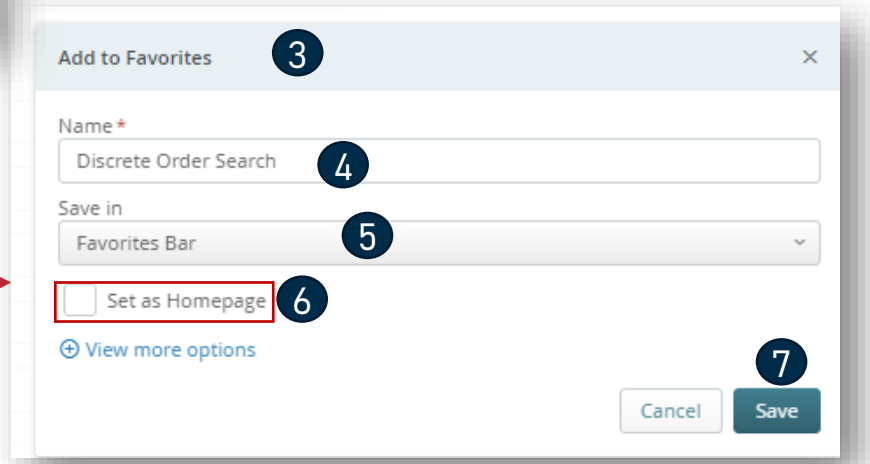
Navigation – Favorite

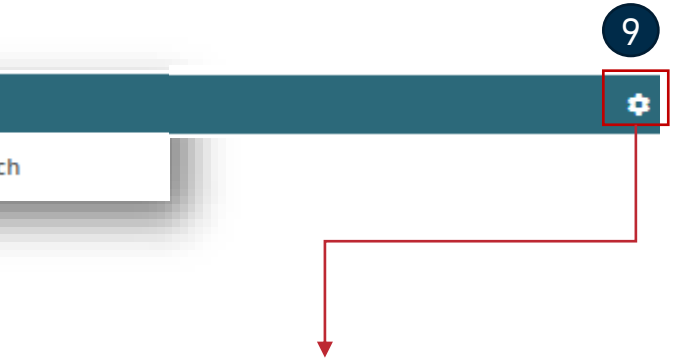
To save a preconfigured screen as **your Favorite**, follow the steps below:

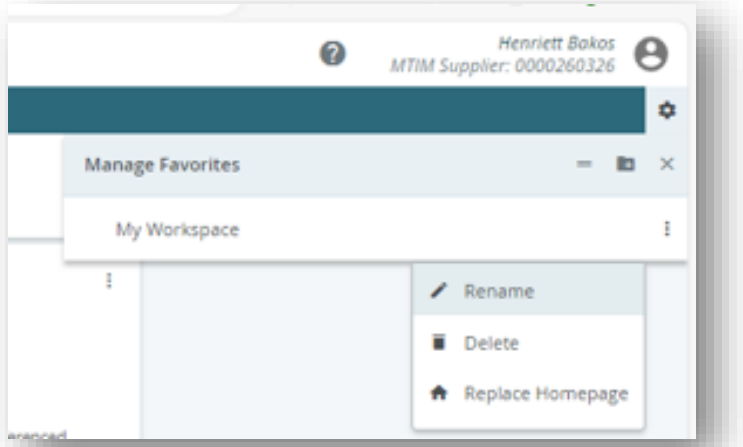
- Navigate to the page you need to set as your favorite, e.g., Discrete Order List **(1)**. Once on the page, click on Add to Favorites **(2)**
- Once the Add to Favorites **(3)** window opens, you can rename your Favorite **(4)** and choose its location **(5)** – Favorites man bar or a folder.
- Optionally, you can set the page as Homepage **(6)**. To save the changes, click on Save **(7)**
- After saving, the page is visible on the Favorites bar (8).
- Anytime the User can add new folders, rename them, and change the order same as saved favorites objects. **(9)**





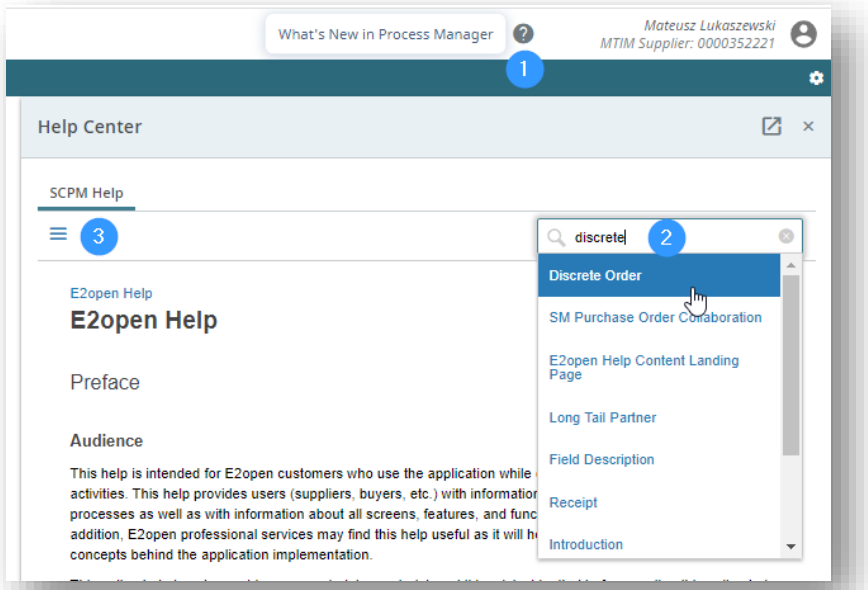






Online Help

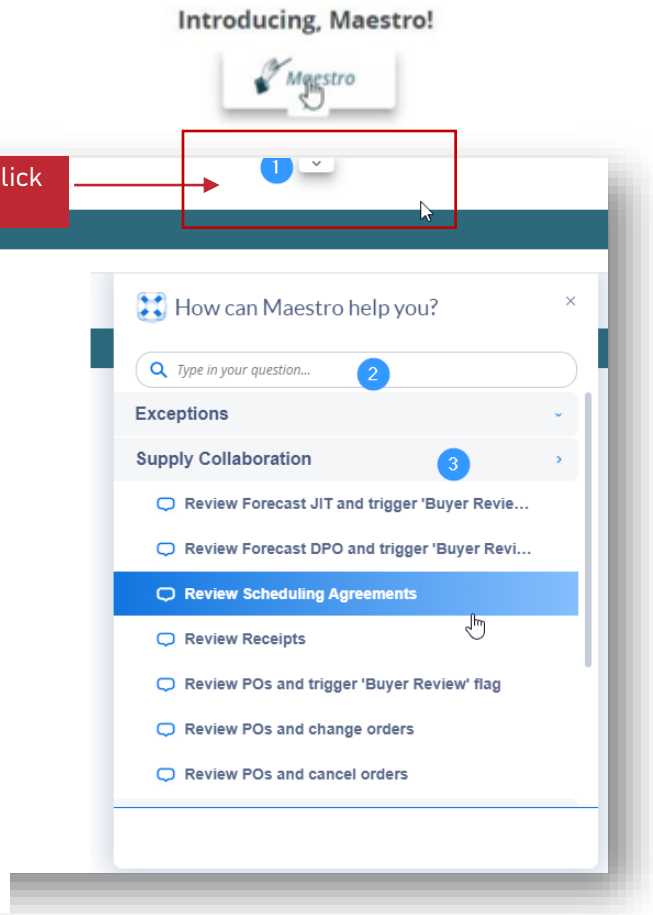
Built-in e2open help center



Provides users information about the application concepts and processes, as well as with information about all screens, features, and functionalities in the application

- Click on the **question mark icon (1)** to open the Help Center.
- Type in the search box phrase on which you need more **information (2)** or hit the **3 lines icon (3)** to open a menu with all available categories.

Maestro add-in help



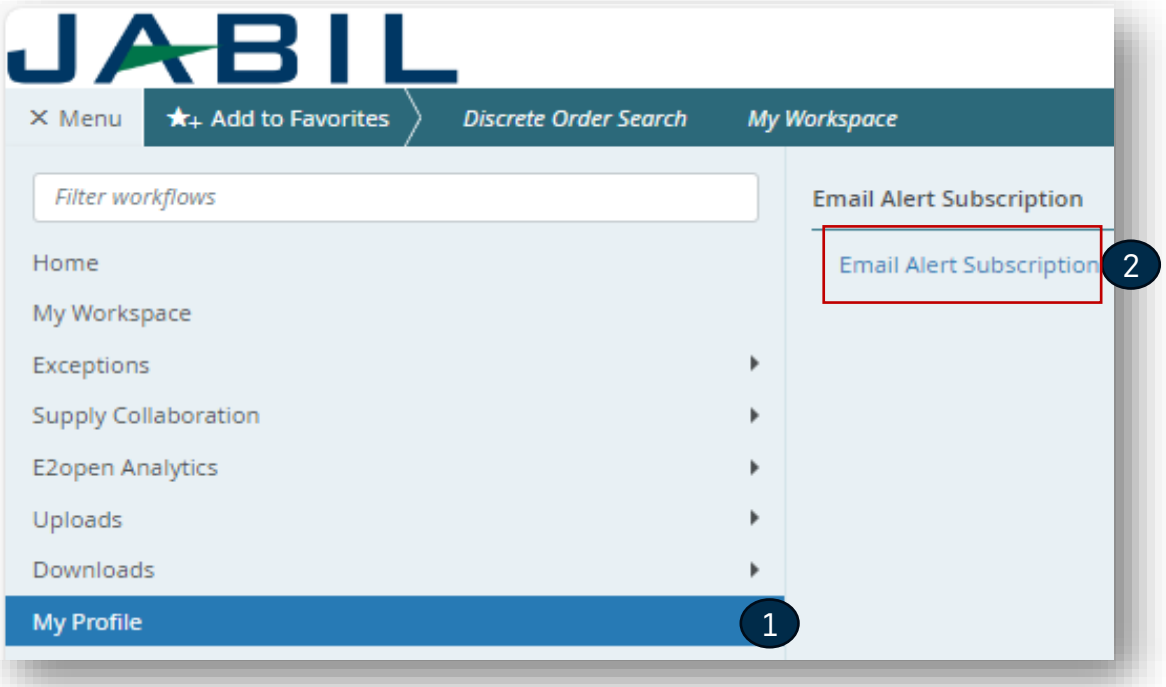
Helps attain success in real-time with interactive, automated, and customized self-help, product tours, and announcements right in the applications. The always-on user assistant provides a consistent Help experience in the moment of need.

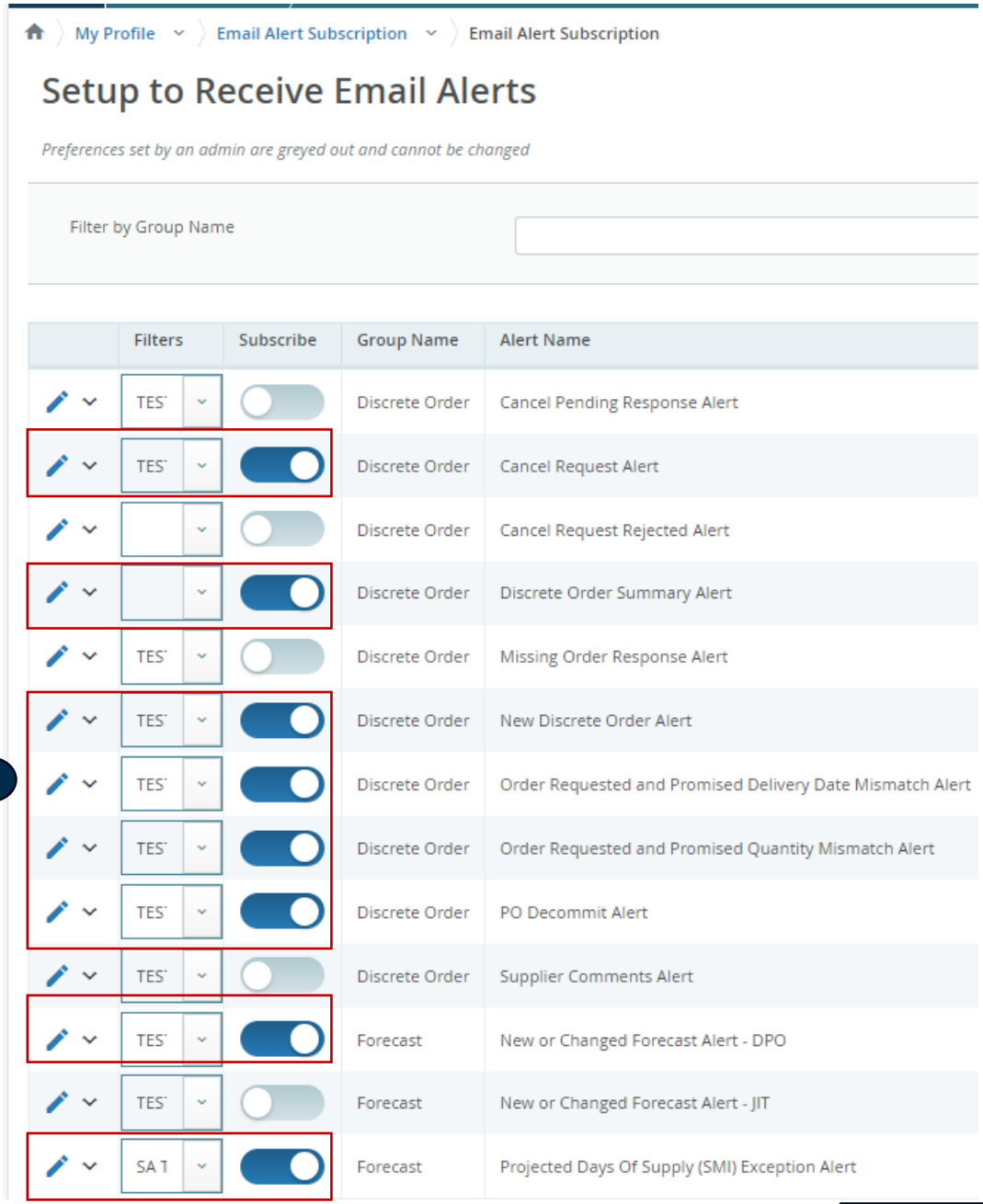
- To launch Maestro hover over the **arrow icon (1)** and click on the object.
- Type a question in the **search box (2)** or select any topic in which you are interested.

Email Alert Subscription

- You can subscribe any email alert under the Menu tab **(1)**
- To enable notifications, go to My Profile > Email Alert Subscription **(2)**
- Select the required Exception Alert and swipe the button from left to right to turn on notifications. **(3)**

The system will then send you email alerts to your registered email address.





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Back to the Outline

Communication Details

After subscription, you will receive below consolidated Alerts for your Vendor code from different plants, based on Communication Period and Alert frequency.

Note: Alerts will be including only those POs that weren't included in the prior email alert!

System mail address:
donotreply@e2open.com

Please ensure you are not blocking these mail addresses!

SYSTEM ALERTS	SYSTEM COMMUNICATION PERIOD	ALERT FREQUENCY AT SUPPLIER
New or Changed Forecast Alert DPO (Discrete Purchase Order)	System release 4 times a day (1AM & 5AM / 1PM & 5PM UTC) based on Buyer approval	You will receive this Alert once per week, based on Buyer approval
New or Changed Forecast Alert JIT (Just in Time Schedule Agreement)		
Summary of Discrete Order Lines		
New Discrete Purchase Order	System release twice per day 12:30AM UTC and 12:30PM UTC	You will receive this Alert twice per day (only if Jabil place new PO)
Cancel request Alert	System release every 24 hours (00:00:00 UTC) with a summary	You will receive this Alert once per day (only if Jabil sends PO Cancellation request to you)
Cancel Pending Response Alert	After Cancel request Alert where the supplier hasn't responded in next 2 days System release that every 24 hours (00:00:00 UTC) with a summary	You will receive this Alert once per day (only if Jabil sent PO Cancellation request to you but no response back after 2 days)
Order Requested and Promised Date Mismatch Alert	System release every 24 hours (00:00:00 UTC) with a summary	You will receive this Alert once per day and no repeating PO data
Order Requested and Promised Quantity Mismatch Alert		
Missing Order Response Alert		
Projected Days of Supply Alert	AUTOMATICALLY Every 24 hours (00:00:00 UTC) with a summary but not including repeating information.	Applicable only for ZSM SA – SMI or SMCI model This alert is triggered when at least one collab bucket with projected days of supply has high or medium severity.
Discrete Order De Commit Alert		This alert is triggered when Confirmed arrival date is later than previously confirmed arrival date (or no commit) and don't not meet PO requested delivery date (late) and there was no push-out request originated from Jabil.

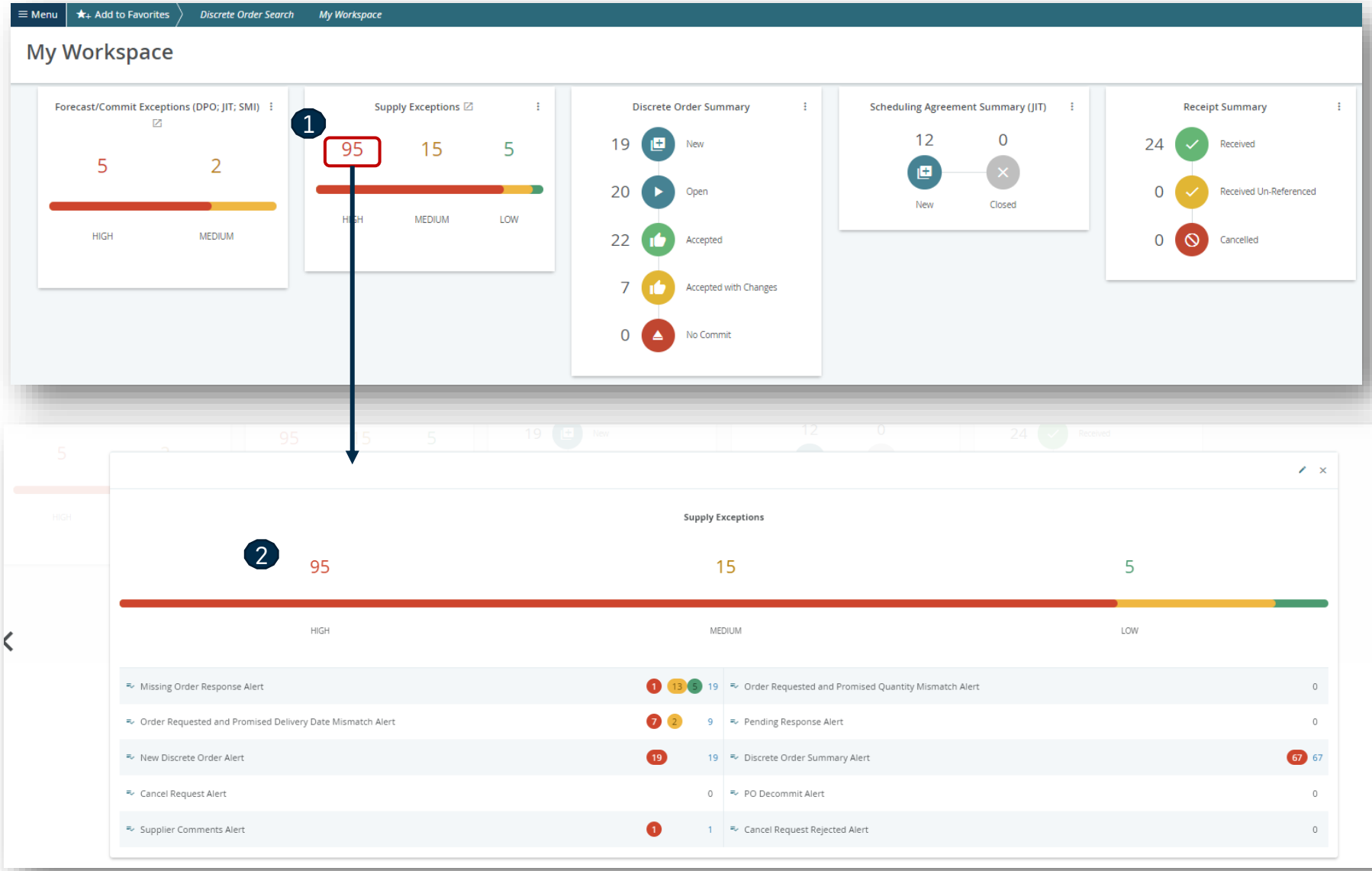
PO State Transitions

START/END	NEW	OPEN	ACCEPT	ACCEPT W/CHANGES	NO COMMIT	CLOSED	CANCELLEED
INITIAL SYSTEM	Change (Jabil)						
NEW		>Change (Jabil) >MRP buyer update	Accept (Supplier)	AWC (Supplier)	No Commit (Suppl)	Close (Jabil)	Cancel (Jabil)
OPEN		Change (Jabil) >MRP buyer update >Cancel Response (Accept/No Commit – Suppl)	Accept (Supplier)	AWC (Supplier)	No Commit (Suppl)	Close (Jabil)	Cancel (Jabil)
NO COMMIT		>Change (Jabil) >MRP buyer update	Accept (Supplier)	AWC (Supplier)	No Commit (backend sync up only)	Close (Jabil)	Cancel (Jabil)
ACCEPT		>Change (Jabil) >MRP buyer update	Accept (backend sync up only)	AWC (Supplier)	No Commit (Suppl)	Close (Jabil)	Cancel (Jabil)
ACCEPT W/CHANGES (AWC)		>Change (Jabil) >MRP buyer update	Accept (Supplier)	AWC (backend sync up only)	No Commit (Suppl)	Close (Jabil)	Cancel (Jabil)
CLOSED		Change (Jabil)				Close (Jabil)	Cancel (Jabil)
CANCELLED		Change (Jabil)				Close (Jabil)	Cancel (Jabil)

Every PO change triggers PO line and PO Schedule line state change in e2open

1. NEW state > every new PO, not committed before
2. OPEN state > every PO where we have PO qty, delivery date, or price change
3. ACCEPTED > Every PO what the Supplier confirmed back and met fully with Jabil requested date and qty
4. ACCEPTED w/CHANGES > every PO that Supplier confirmed back BUT did not meet fully with Jabil requested date and qty
5. CLOSED > every PO where we have no more open qty in SAP or buyer put delivery completed indicator flag
6. CANCELLED > every PO that Buyer cancel from SAP

My Workspace

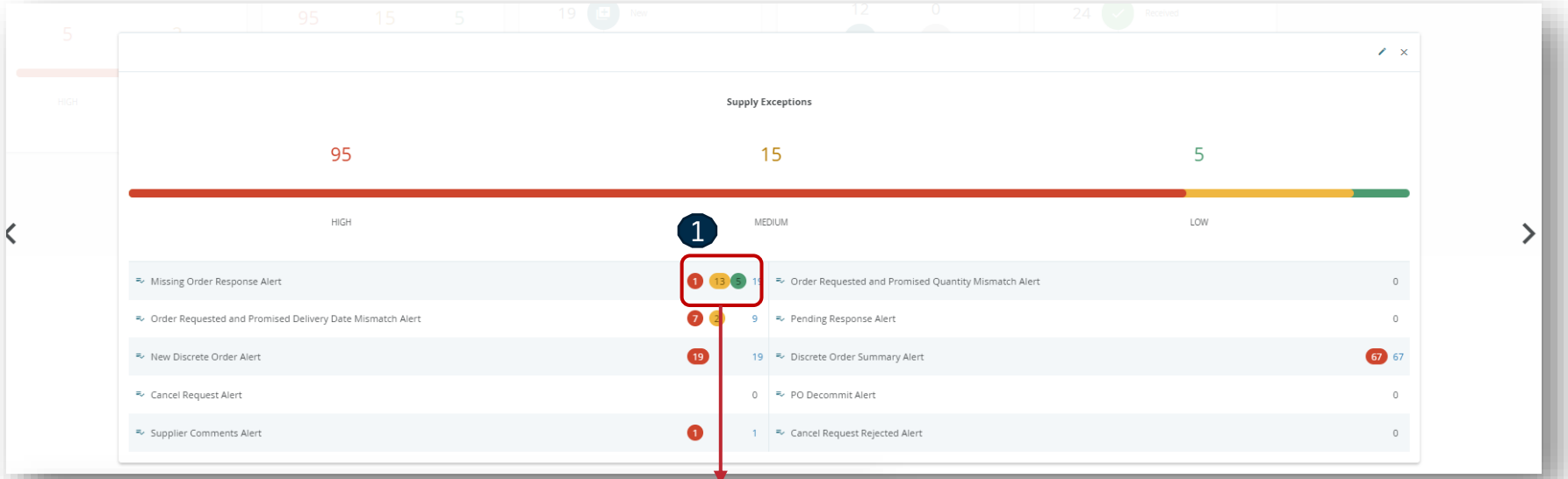


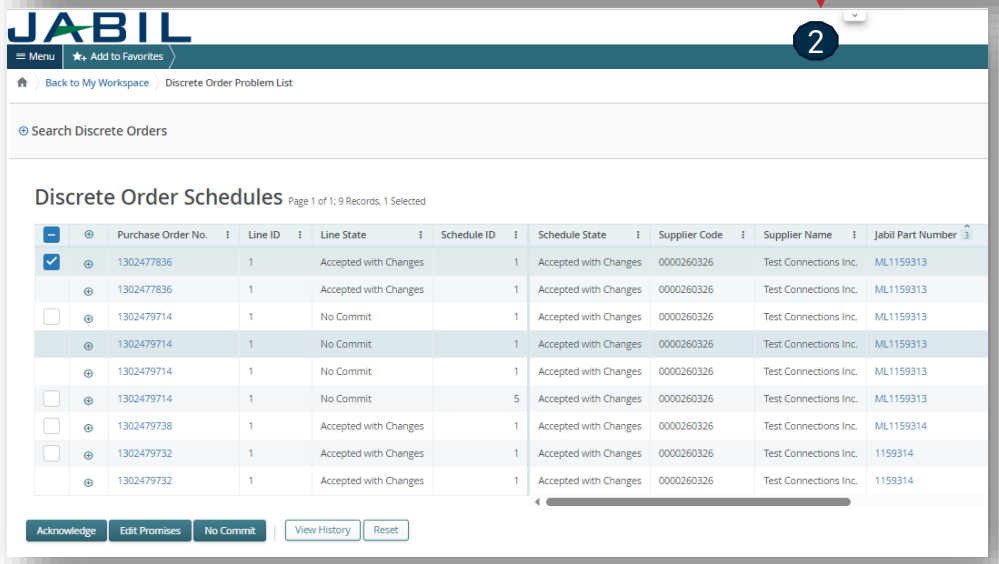
My Workspace gives you an overview of all orders (grouped by state) or exceptions summary.

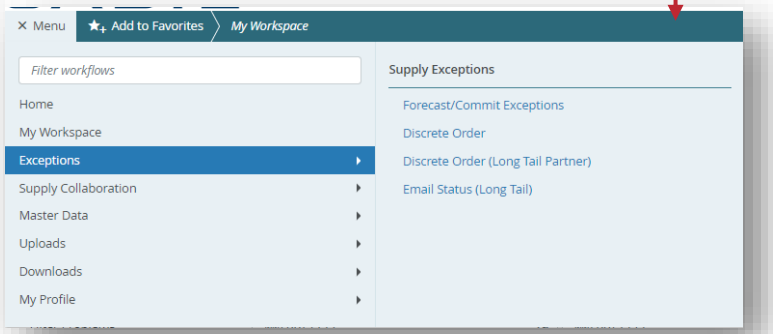
Data on My Workspace is hyperlinked.

To see detailed information, click on the card's name, e.g., **Supply Exception (1)** to see the l**ist of the objects (2)** which meet these criteria.

My Workspace – Exceptions







The object may have multiple Exceptions (count in drill down may be higher).

Data on My Workspace is hyperlinked. Click on the number next to the chosen **exception (1)** to see the list of the objects which meet these criteria.

On the new pop-up window, you will see a list of all **exceptions with order numbers (2).**

Exceptions accessible from multiple places within the system

- from Menu
- through My Workspace. They are context-sensitive and clickable to drill down into details

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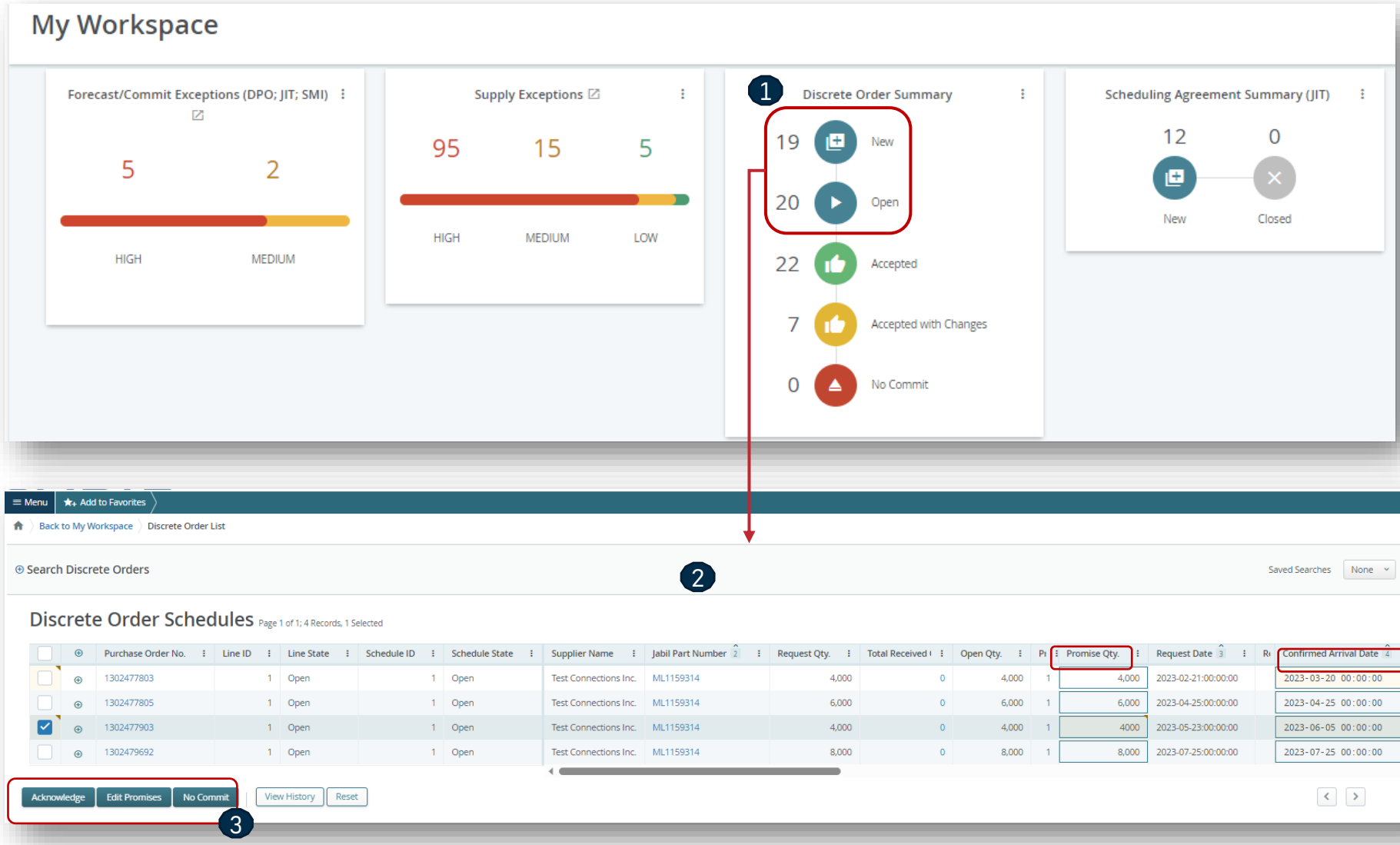
Back to the Outline

My Workspace – PO Confirmation



My Workspace gives you an overview of all orders (grouped by state) or exceptions summary.

Data on My Workspace is hyperlinked.

For PO CONFIRMATION please check Discrete Orders with **NEW and OPEN status (1)**

To see detailed information, click on the number or text, and PO list will open in a new **pop-up window (2)**

Here you can Acknowledge the Pos with publish PO promise qty and date, or you can **EDIT PO** confirmation in case of split commit. **(3)**

For further information about PO confirmation process steps please review slides **from page 20.**

New Order & Open Order Data

From the Email Notification: Please use the link to click and see the PO details

Jabil - New Discrete Order Alert/新订单通知

donotreply@e2open.com
To Henriett Bakos

Retention Policy 5 Year - Retention (5 years) Expires 2029. 03. 14.

This message was sent with High importance.
If there are problems with how this message is displayed, click here to view it in a web browser.

JABIL

Jabil - New Discrete Order Alert
新订单通知

Supplier Partner,

Jabil has created new purchase orders to review and confirm. To access the order information and respond with delivery confirmation please go to the LINK and send your reply in the User Interface

供应商小伙伴,

捷普给您下了新的采购订单，请查看并确认，要访问订单信息并回复交货确认，请点击 链接并在用户界面中发送您的回复。

Category	Total
New Discrete Purchase Order Lines	2

Need Help? Contact support

包含在捷普供应商门户网站链接: https://www.jabil.com/about-us/supplier.html 里最新的直接采购条款与条件.采购订单条款与条件.主服本应适用于本电子邮件，以及捷普通过本电子邮件购买商品或服务所链接或附带的任何文件，除非被签署的采购协议或双方签署的其他协议所取代。

JABIL CONFIDENTIAL INFORMATION

The content of this electronic message shall be deemed Confidential Information and subject to the terms & conditions of the Non-Disclosure Agreement currently in effect between your Company and Jabil, Inc., or any of its affiliates.

** 捷普机密信息 **

Jabil - Summary of Discrete Purchase Order Lines/订单项汇总通知/订单项汇总通知

donotreply@e2open.com
To Henriett Bakos

Reply Reply All Forward

P 2024. 04. 05. 16:00

Retention Policy 5 Year - Retention (5 years) Expires 2029. 04. 04.

This message was sent with High importance.
If there are problems with how this message is displayed, click here to view it in a web browser.

JABIL

Jabil - Summary of Discrete Purchase Order Lines/订单项汇总通知
订单项汇总通知

Supplier Partner,

Jabil has released an Open Order Report to communicate actions needed to align orders with current Jabil demand. Please review and respond with delivery confirmations for all new, reschedule order requests, and please provide tracking information for any orders that have recently shipped. To review and provide confirmations, please go to the LINK and send your reply in the User Interface

供应商小伙伴,

捷普向您发送了一份开放订单报表，用以沟通满足捷普当前需求，需要对订单采取的行动，请查看并回复所有新的、重新安排交期的订单请求，并请提供最近出货订单的运单号，要访问并回复确认，请点击 链接并在用户界面中发送您的回复。

Category	Total
Summary of Discrete Purchase Order Lines	2

Need Help? Contact support

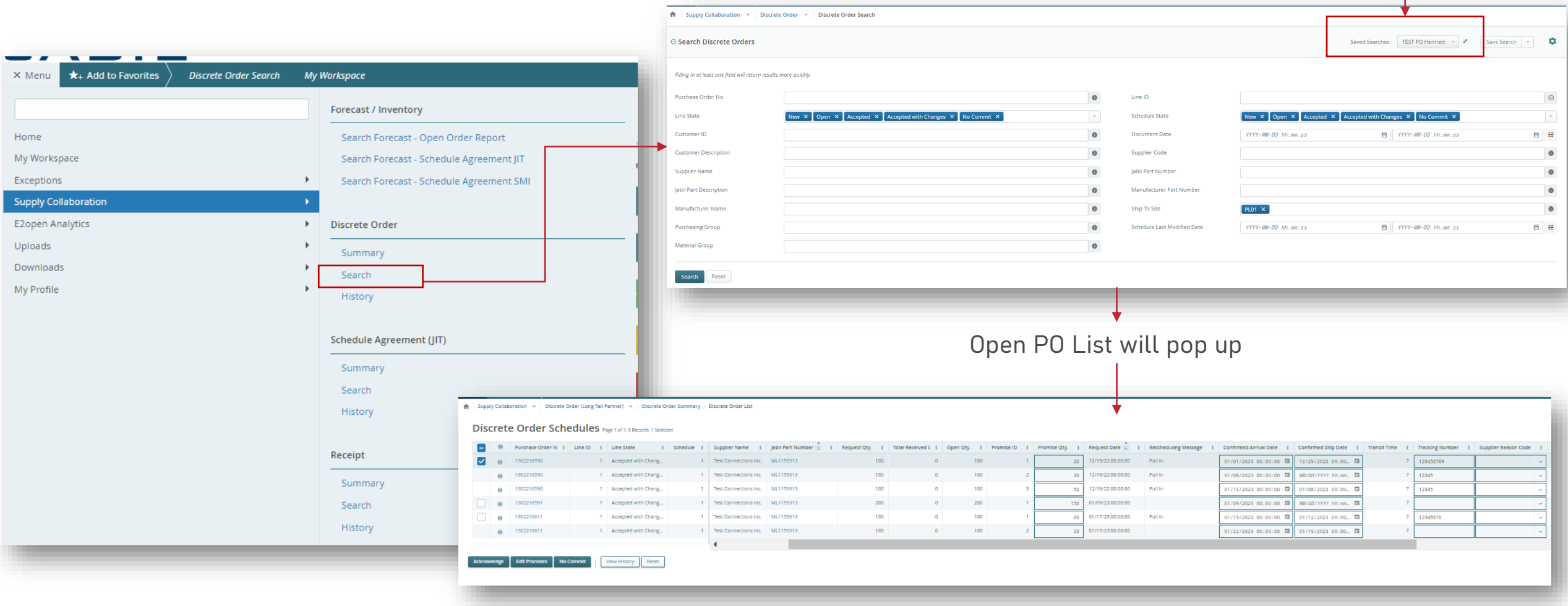
包含在捷普供应商门户网站链接: https://www.jabil.com/about-us/supplier.html 里最新的直接采购条款与条件.采购订单条款与条件.主服本应适用于本电子邮件，以及捷普通过本电子邮件购买商品或服务所链接或附带的任何文件，除非被签署的采购协议或双方签署的其他协议所取代。

New Order & Open Order Data

After log in with your password you can search for data in the Menu:

Please follow: MENU >> Supply Collaboration >> Search

Set up Search parameters or use your **Saved Search**



Discrete Order - Supplier Response

You must respond to New and Open Discrete Orders.

You will have the following options:

- Acknowledge
- Edit Promises - split the Promise Quantity into multiple Promise Dates
- No Commit

You can respond by using:

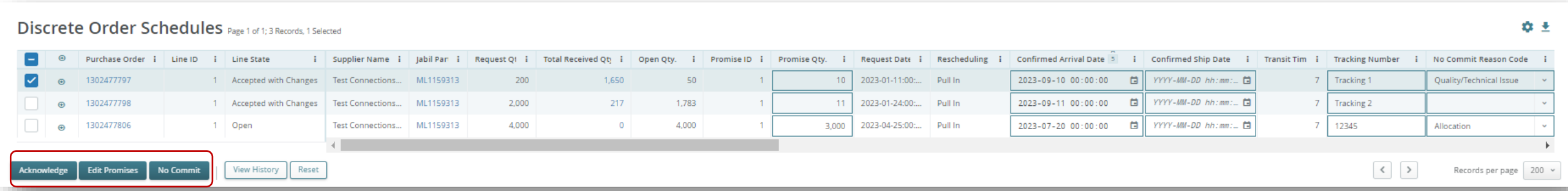
- User Interface
- Excel template Download/Upload

After populating Acknowledge >

- Leave the details as they are and the Discrete Order State transitions into Accepted OR
- Update the Promise Quantity and/or Confirmed Arrival Data/Confirmed Ship Date if needed and the Discrete Order State transitions into Accepted w/ Changes

After populating No Commit >

- Discrete Order State transitions into No Commit



ACKNOWLEDGE 17

EDIT PROMISE 18

NO COMMIT 19

EXCEL UPLOAD 20

Supplier Response – Acknowledge

We need your feedback on every PO and Schedule Line where status **(1)** is NEW (recently placed not yet accepted) or OPEN (Jabil made PO Change meanwhile)

Promise qty and Confirmation date are pre-populated fields, that can be updated as needed

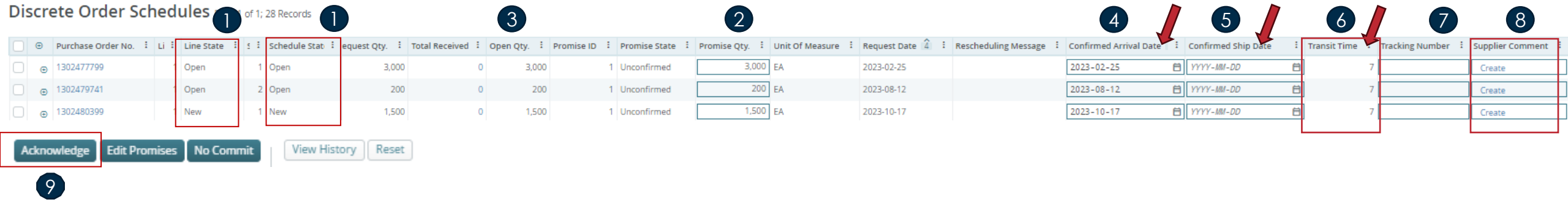
Ensure that Promise qty **(2)** = Open qty **(3)** (Less qty confirmation is allowed but overcommit is not allowed!)

Arrival Date **(4)**: If you cannot confirm it (dock date at Jabil), you can confirm the Ship Date **(5)** and delete pre-populated Arrival date data.

Note: You do not need to populate both dates in the file! The system will calculate the Arrival Date based on your provided ship date + Transit time **(6)** information from the next field.
In case of 'confirmation split' click "Edit Promises" – see details on the next slide.

Tracking Number **(7)**: this information needs to be provided if it's available in the 'Tracking number' column

You can share any further notes or messages with Jabil in the Supplier Comment column! **(8)**



After clicking Acknowledge **(9)**, the Discrete Order State transitions into Accepted if no details are changed. If the Promise Quantity and/or Confirmed Arrival Data/Confirmed Ship Date are updated, then the Discrete Order State transitions into Accepted with Changes.

Supplier Response – Edit Promise

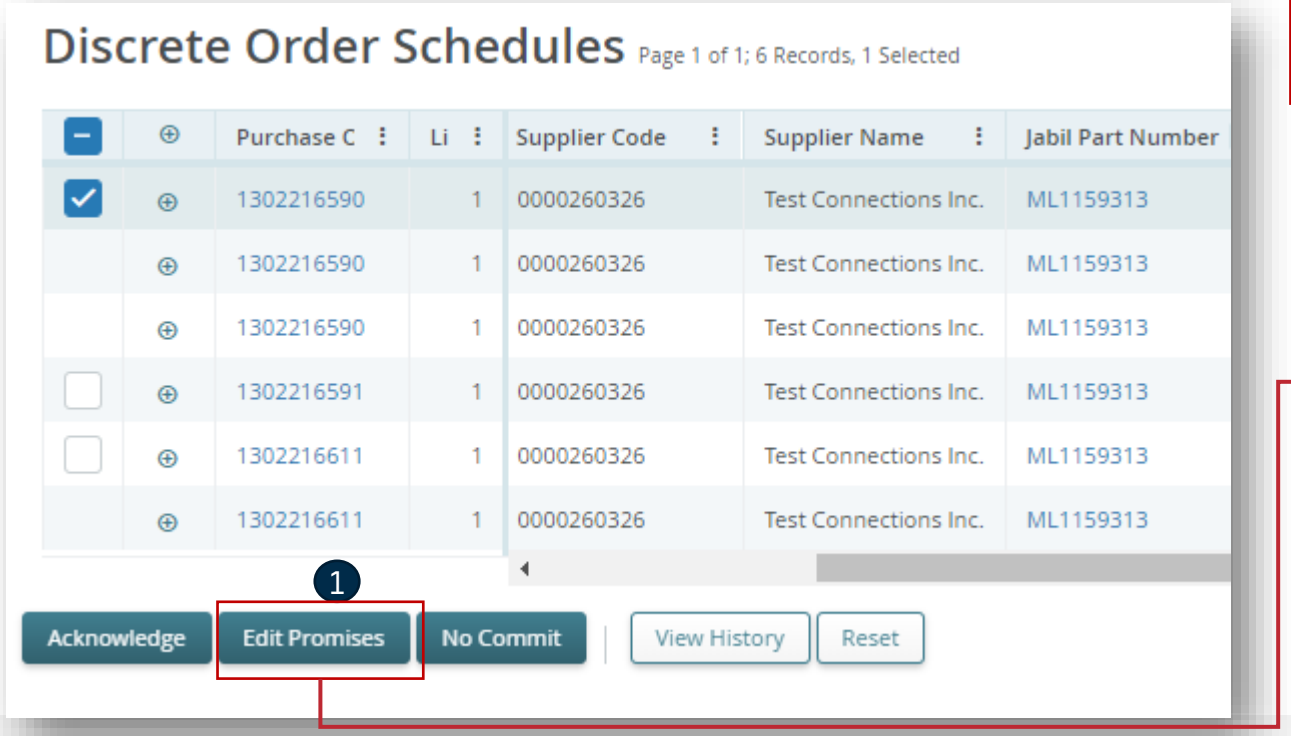
You can split the Promise Quantity into multiple Promise Dates:

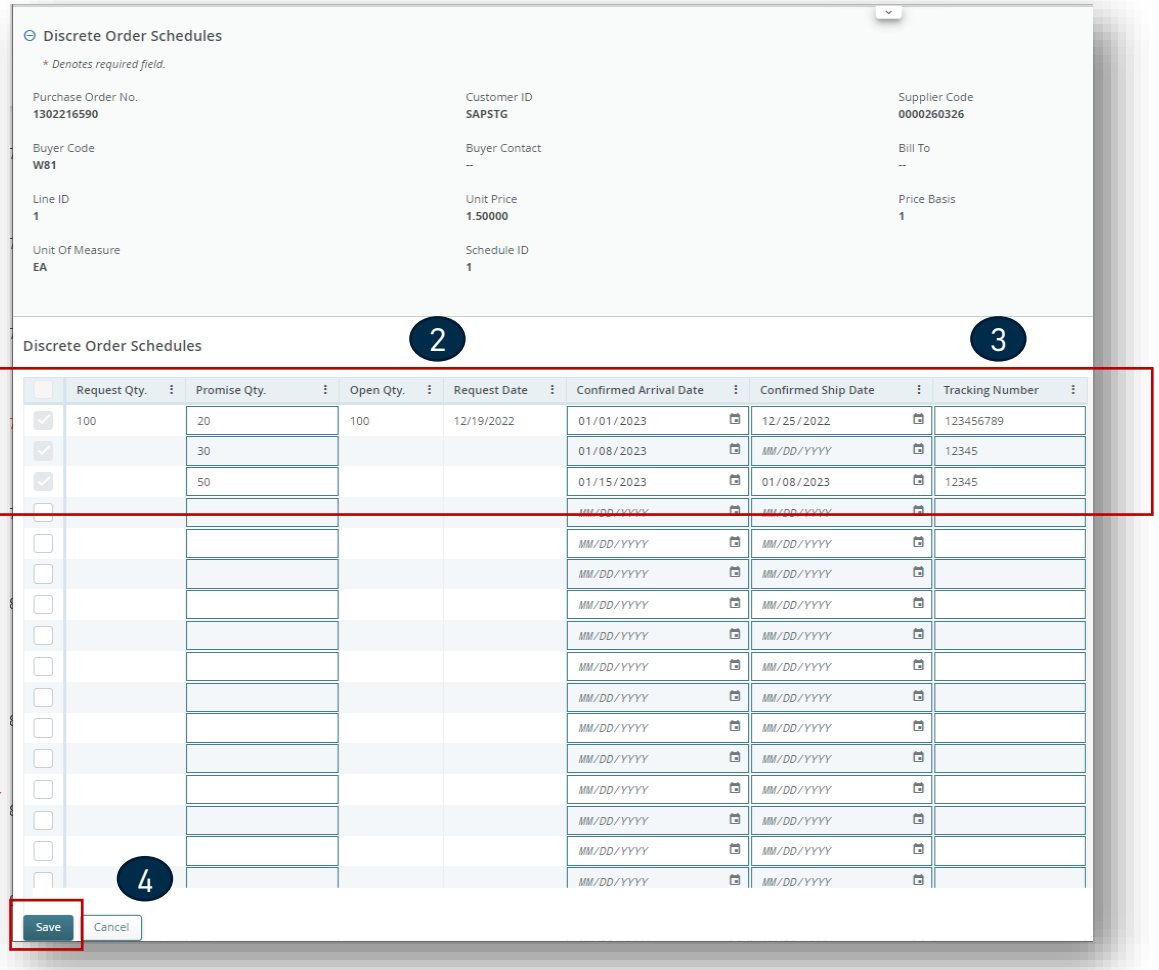
Using the action button "**Edit Promise" (1)** supplier will access the table

where the promised quantity can be split into multiple Promise Dates (Confirmed Arrival Data) **(2).**

Each Confirmation line can have separate Tracking number information **(3)** which you can edit here as well

Click the SAVE **(4)** button after you finished the PO Promise update

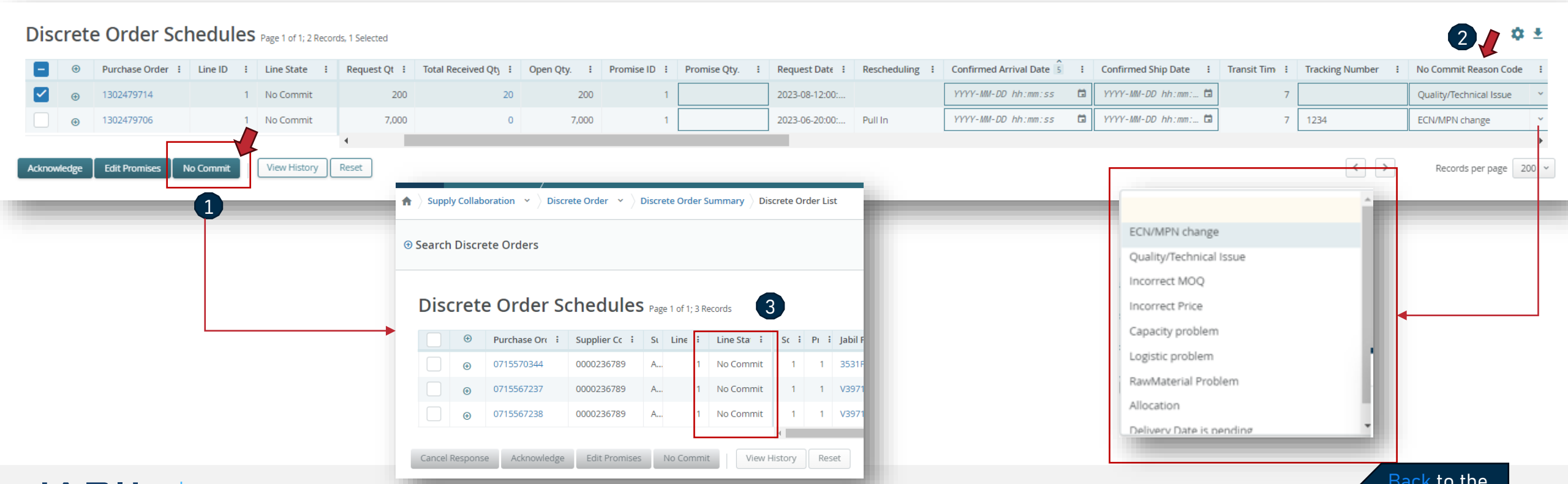




After you click Edit Promises >
Update the Promise Quantity and/or Confirmed Arrival Data/Confirmed Ship Date and split PO commit the Discrete Order State transitions into Accepted w/ Changes

Supplier Response – No Commit

- In case you are unable to meet Jabil's needs you can choose **"NO COMMIT" as feedback (1),** but in this case you will be required to provide a No Commit Reason Code value, which can be selected from a dropdown list of **predefined values (2)**
- In this scenario, e2open moves the requested schedule into the **No Commit state (3)**



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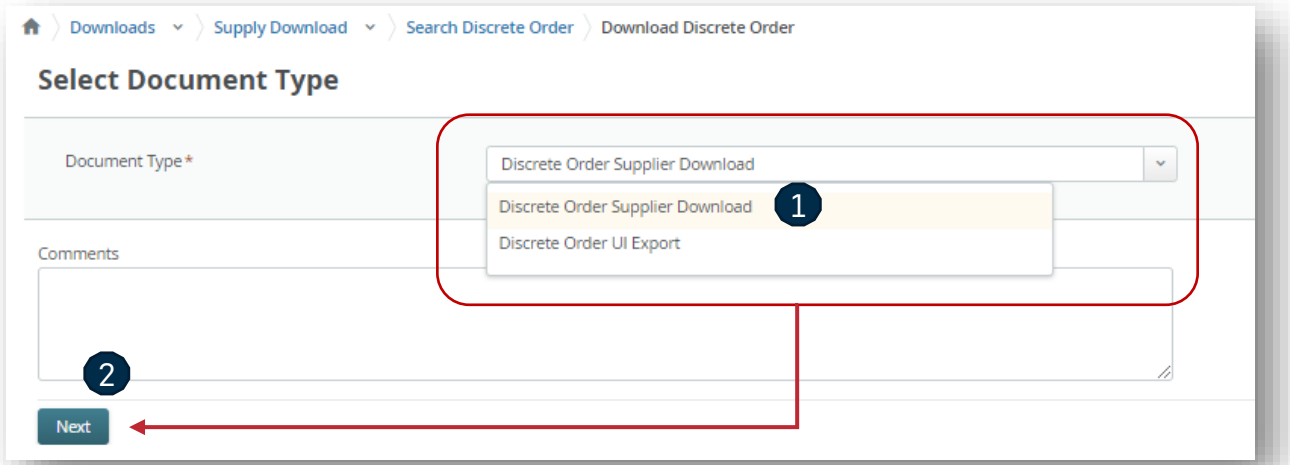
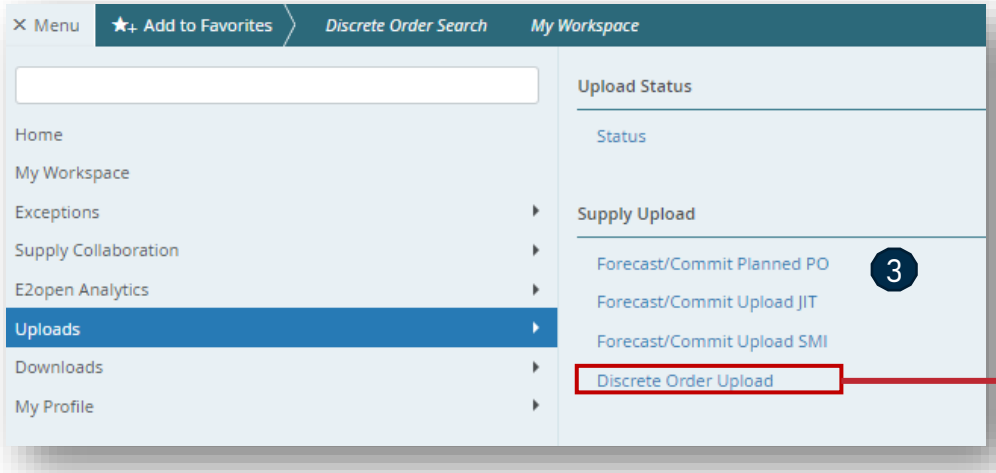
Back to the Outline

Supplier Response – Via Excel Upload



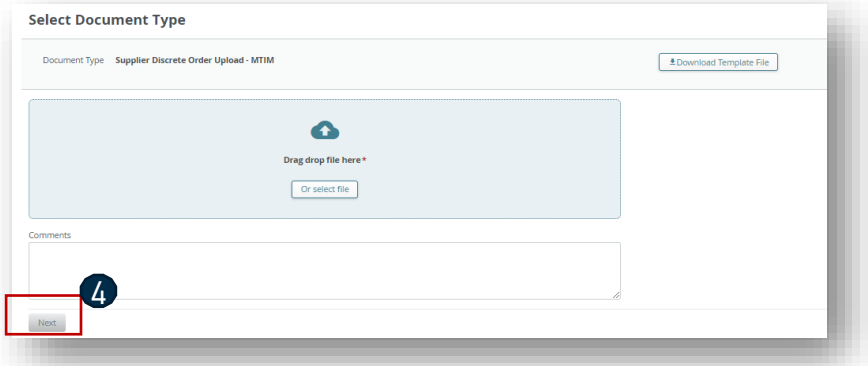
Step 1. Download the template

1. Navigate to Menu > Downloads > Discrete Order.
2. In the Search window, enter search criteria and click Search to Download. On the next screen choose the **Document type (1)** and click Next to start **downloading the file. (2)**
   - **Discrete Order Supplier Download**)
   - *Discrete Order UI Export*: *see more information in the next slides*
3. The downloading is in progress. Once the data are downloaded the status changes to **Complete**.

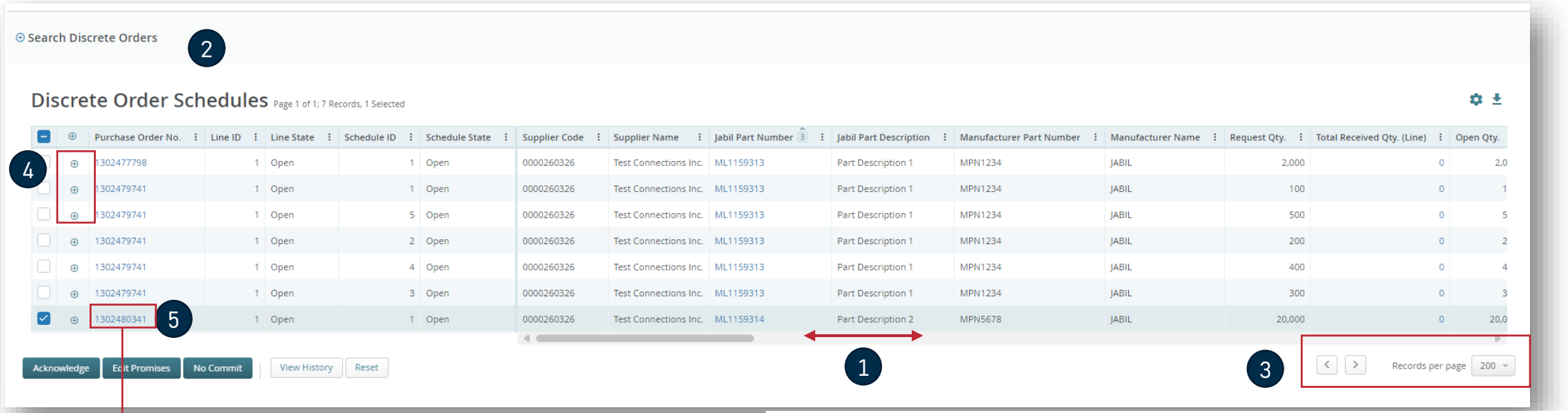


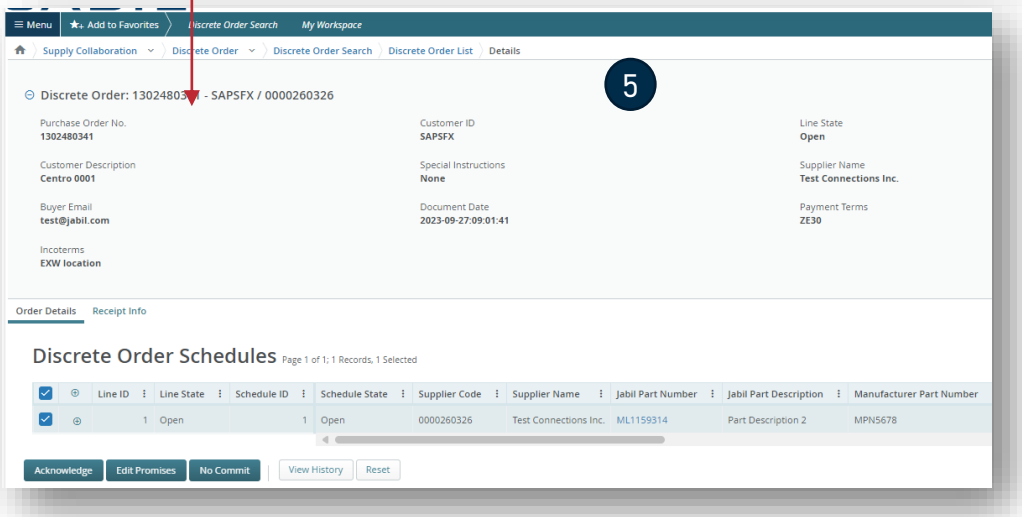
Step 2. Upload the Data

1. Navigate to Menu > Uploads > **Discrete order Upload (3)**
2. On the next screen select the saved Excel file via one of the two methods to select the file. Click Next to **upload the file. (4)**
3. The uploading is in progress. Once the file is uploaded the status changes to **completed**.



Working With Lists





On the list pages, you are viewing all relevant orders, schedule agreements, or receipts among the key fields.

You may need to scroll right/left to see all columns **(1)**

On the top, you can see a number of pages and listed records **(2)**.

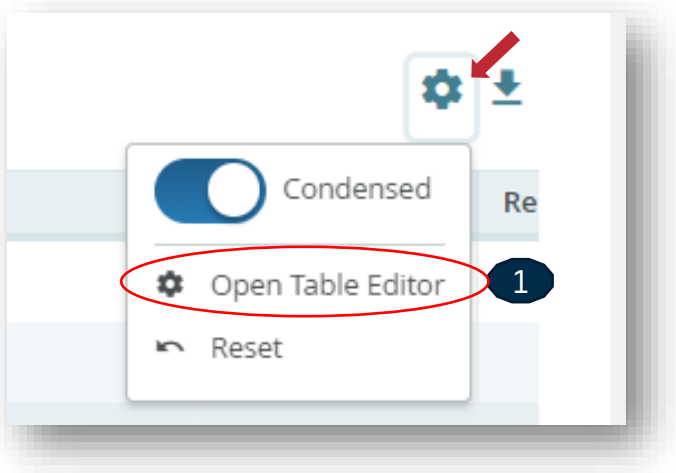
For a list spread over multiple pages, use the Previous Page and Next Page buttons **(3)**, or enter a page number and click Jump to navigate through the list **(3)**

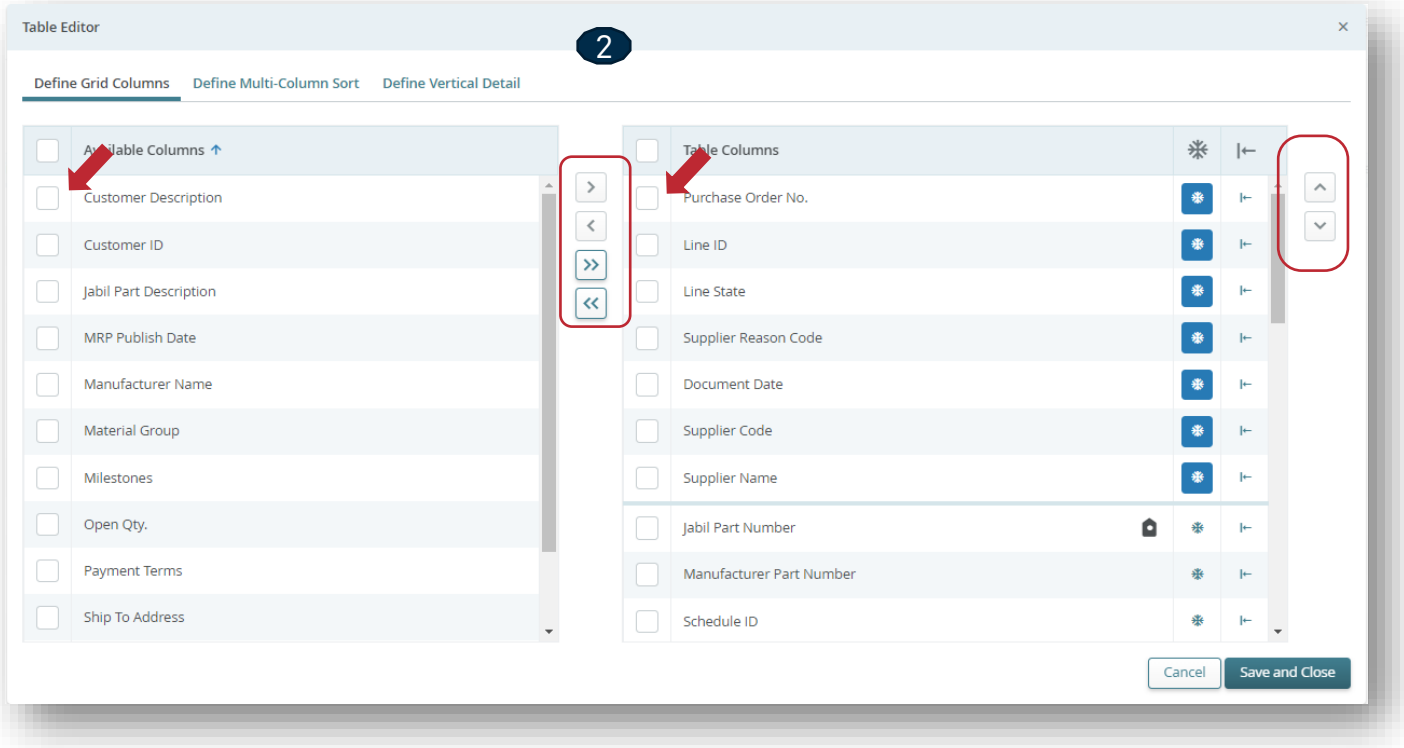
Expand or collapse details by clicking the + / - button for each row. **(4)**

Blue text is hyperlinked and clickable to show details
Click the object (Order, Receipt, etc.) number in blue to open the object's details page. **(5)**

Working With Lists – Table Editor

Table Editor allows you to configure data fields displayed on a list and/or their sort order





Open the Table Editor (1) to display/hide additional fields.

To remove, add or reorder columns on your current page view, click the column **checkbox** next to selected line and then use the right/left or up/down arrow buttons **(2)**

There is also option to drag and pull the data up and down with the mouse

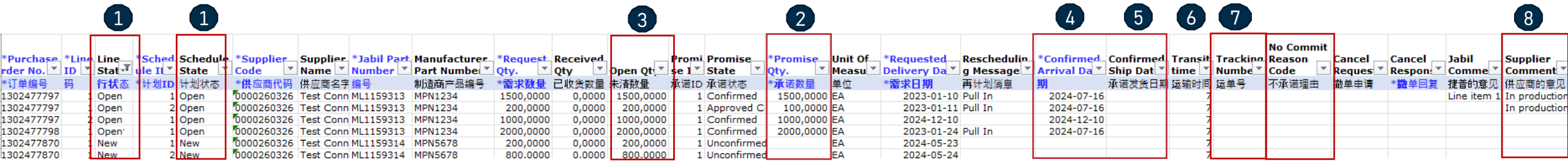
You can also move the columns left and right directly in the list page with same way

Supplier Response Via Excel Upload – Acknowledge

We need your feedback in every **PO and Schedule Line (1)** where the status is **NEW** (recently placed not yet accepted) or **OPEN** (Jabil made PO Change meanwhile)

To accept a PO, populate the Promise qty and Confirmation date

- Ensure that **Promise qty (2)** = **Open qty (3)** (Less qty confirmation is allowed but overcommit is not allowed!)
- **Arrival Date (4)** : If you cannot confirm it (dock date at Jabil), confirm the **Ship Date (5)**
- Note: if you keep both dates in the file – the system will calculate and overwrite the Confirmed Arrival Date based on your provided ship date + **Transit time (6)** information from the next field.
- **Tracking Number (7):** that is information that needs to be provided if it's available in the 'Tracking number' column
- Any further note or message you can share with Jabil in the **Supplier Comment column (8)** in the attached template



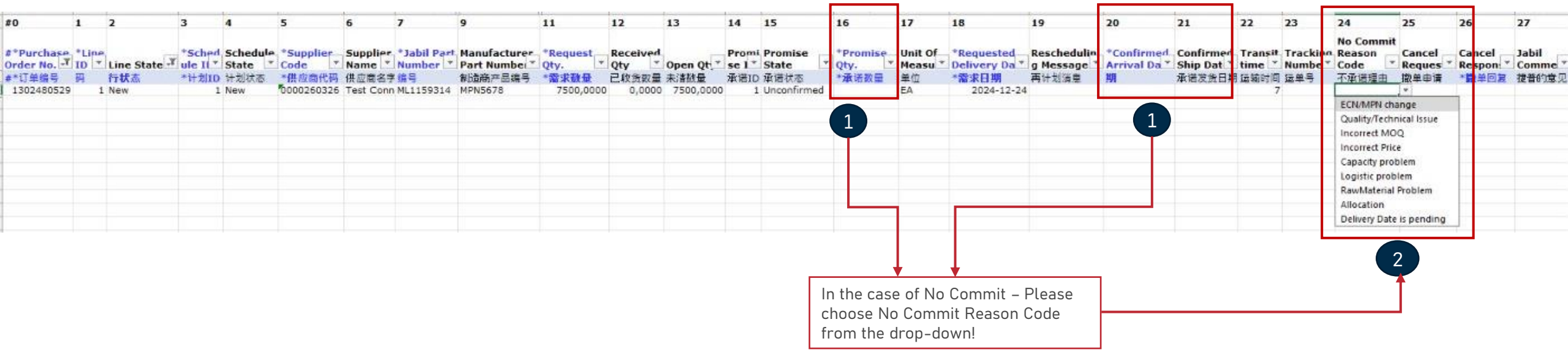
1	1										3			2			4	5	6	7						8
*Purchase rder No.	*Line ID	Line Stat	*Sched ule II	Schedule State	*Supplier Code	Supplier Name	*Jabil Part Number	Manufacturer Part Numbe	*Request Qty.	Received Qty	Open Qty	Promi se I	Promise State	*Promise Qty.	Unit Of Measu	*Requested Delivery Da	Reschedulin g Message	*Confirmed Arrival Da	Confirmed Ship Dat	Transit time	Tracking Numbe	No Commit Reason Code	Cancel Reques	Cancel Respon	Jabil Comme	Supplier Comment
*订单编号	码	行状态	*计划ID	计划状态	*供应商代码	供应商名字	编号	制造商产品编号	*需求数量	已收货数量	未清数量	承诺ID	承诺状态	*承诺数量	单位	*需求日期	再计划消息	期	承诺发货日期	运输时间	运单号	不承诺理由	撤单申请	*撤单回复	捷普的意见	供应商的意见
1302477797	1	Open	1	Open	0000260326	Test Conn	ML1159313	MPN1234	1500,0000	0,0000	1500,0000	1	Confirmed	1500,0000	EA	2023-01-10	Pull In	2024-07-16		7					Line item 1	In production
1302477797	1	Open	2	Open	0000260326	Test Conn	ML1159313	MPN1234	200,0000	0,0000	200,0000	1	Approved C	100,0000	EA	2023-01-11	Pull In	2024-07-16		7						In production
1302477797	2	Open	1	Open	0000260326	Test Conn	ML1159313	MPN1234	1000,0000	0,0000	1000,0000	1	Confirmed	1000,0000	EA	2024-12-10		2024-12-10		7						
1302477798	1	Open	1	Open	0000260326	Test Conn	ML1159313	MPN1234	2000,0000	0,0000	2000,0000	1	Confirmed	2000,0000	EA	2023-01-24	Pull In	2024-07-16		7						
1302477870	1	New	1	New	0000260326	Test Conn	ML1159314	MPN5678	200,0000	0,0000	200,0000	1	Unconfirmed		EA	2024-05-23				7						
1302477870	1	New	2	New	0000260326	Test Conn	ML1159314	MPN5678	800,0000	0,0000	800,0000	1	Unconfirmed		EA	2024-05-24				7						

Supplier Response Via Excel Upload – No Commit

In case PO confirmation is not possible:

Leave Promise qty and Confirmed date fields empty (1)

choose ‚**No Commit Reason Code** ' from drop-down list **(2)**



Supplier Response Via Excel Upload – Edit Promise

In case of 'confirmation split':

Copy the PO line (1) and place a new line in the Excel and populate **Promise qty (2)** and **Confirmed date (3)** information in both lines

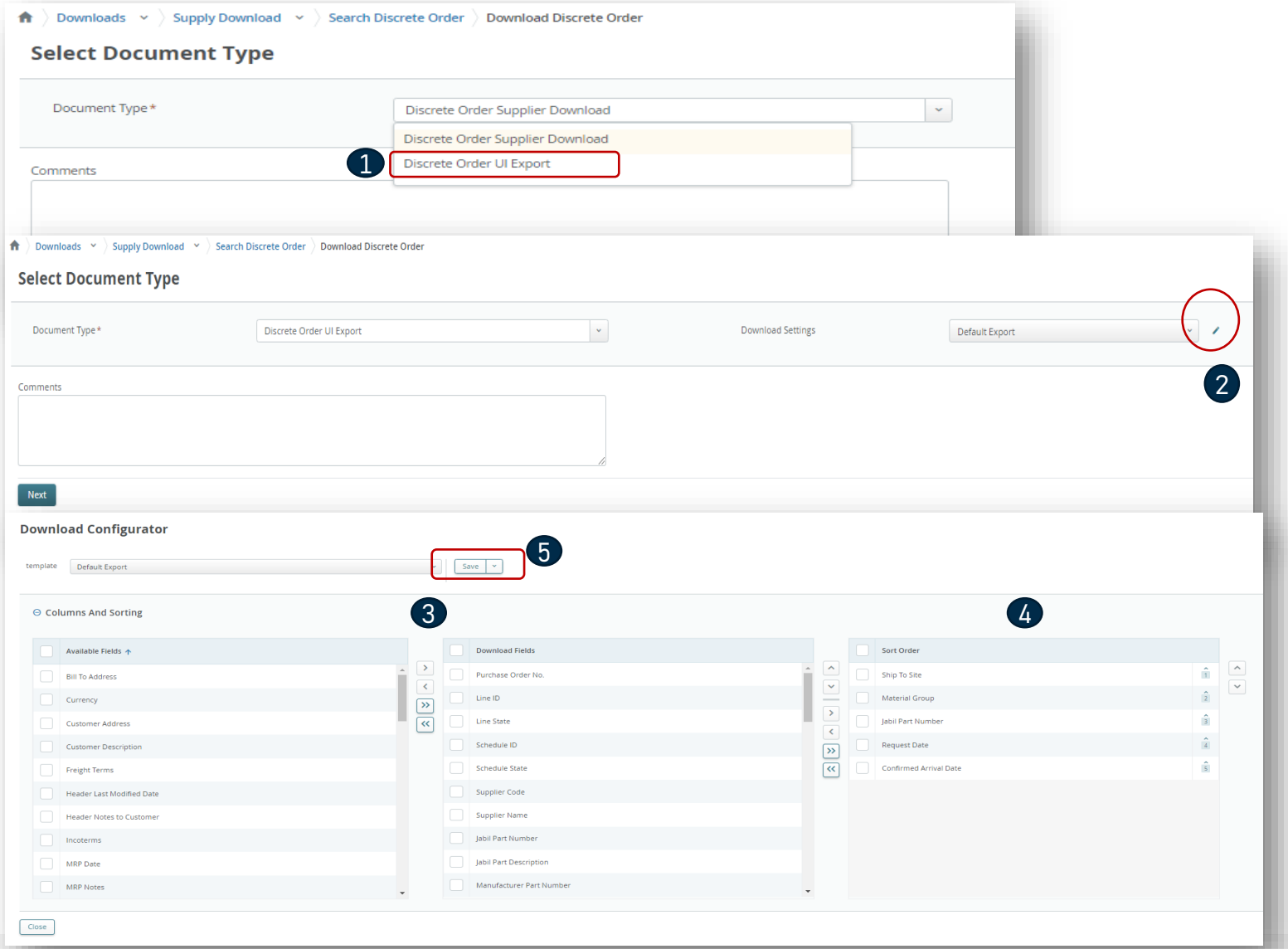
Change **Promise ID (4)** from 1 to 2…

#0	1	2	3	4	5	6	7	9	11	12	13	14	15	16	17	18	19	20	21	22	23
#*Purchase Order No.	*Line ID	Line Stat	*Sched ule II	Schedule State	*Supplier Code	Supplier Name	*Jabil Part Number	Manufacturer Part Numbe	*Request Qty.	Received Qty	Open Qt	Promi se 1	Promise State	*Promise Qty.	Unit Of Measu	*Requested Delivery Da	Reschedulin g Message	*Confirmed Arrival Da	Confirmed Ship Dat	Transit time	Tracking Numbe
#*订单编号	码	行状态	*计划ID	计划状态	*供应商代码	供应商名字	编号	制造商产品编号	*需求数量	已收货数量	未清数量	承诺ID	承诺状态	*承诺数量	单位	*需求日期	再计划消息	期	承诺发货日期	运输时间	运单号
1302480532	1	New	1	New	0000260326	Test Conn	ML1159314	MPN5678	10000,0000	0,0000	10000,0000	1	Unconfirmed		EA	2025-02-18				7	

#0	1	2	3	4	5	6	7	9	11	12	13	14	15	16	17	18	19	20	21	22	23
#*Purchase Order No.	*Line ID	Line Stat	*Sched ule II	Schedule State	*Supplier Code	Supplier Name	*Jabil Part Number	Manufacturer Part Numbe	*Request Qty.	Received Qty	Open Qt	Promi se 1	Promise State	*Promise Qty.	Unit Of Measu	*Requested Delivery Da	Reschedulin g Message	*Confirmed Arrival Da	Confirmed Ship Dat	Transit time	Tracking Numbe
#*订单编号	码	行状态	*计划ID	计划状态	*供应商代码	供应商名字	编号	制造商产品编号	*需求数量	已收货数量	未清数量	承诺ID	承诺状态	*承诺数量	单位	*需求日期	再计划消息	期	承诺发货日期	运输时间	运单号
1302480532	1	New	1	New	0000260326	Test Conn	ML1159314	MPN5678	10000,0000	0,0000	10000,0000	1	Unconfirmed	500,0000	EA	2025-02-18		2025-01-25		7	
1302480532	1	New	1	New	0000260326	Test Conn	ML1159314	MPN5678	10000,0000	0,0000	10000,0000	2	Unconfirmed	500,0000	EA	2025-02-18		2025-02-18		7	

1 2 3 4

Discrete Order UI Export



1. You can export the Open PO list in the default layout view we have in the UI

2. UI export is editable – before you download this file, you can edit in the download configurator which column you want to download

3. You can move selected Data fields left and right to be available in this view or no

4. Also, you can set up sorting here as well

5. Once you are done with this setup, please SAVE

Cancellation Request

Use the link From Email Notification to click and see the PO details

Jabil - Cancel Request Alert/撤单申请通知

D donotreply@e2open.com
To Henriett Bakos

Reply | Reply All | Forward

K 2024. 02. 13. 1:00

Retention Policy 5 Year - Retention (5 years)

Expires 2029. 02. 11.

This message was sent with High importance.
If there are problems with how this message is displayed, click here to view it in a web browser.

JABIL

Jabil - Cancel Request Alert
撤单申请通知

供应商小伙伴,

当您收到这封电子邮件的时候, 说明捷普有订单需要请求取消。

要查看这些未确认的请求并回复， please go to the LINK and send your reply in the User Interface

请点击 链接并在用户界面中发送您的回复。

Category	Total
Cancel Request Alert	7

Need Help? Contact support

包含在捷普供应商门户网站链接: https://www.jabil.com/about-us/supplier.html 里最新的直接采购条款与条件-采购订单条款与条件-主版本应适用于本电子邮件，以及捷普通过本电子邮件购买商品或服务所链接或附带的任何文件，除非被签署的采购协议或双方签署的其他协议所取代。

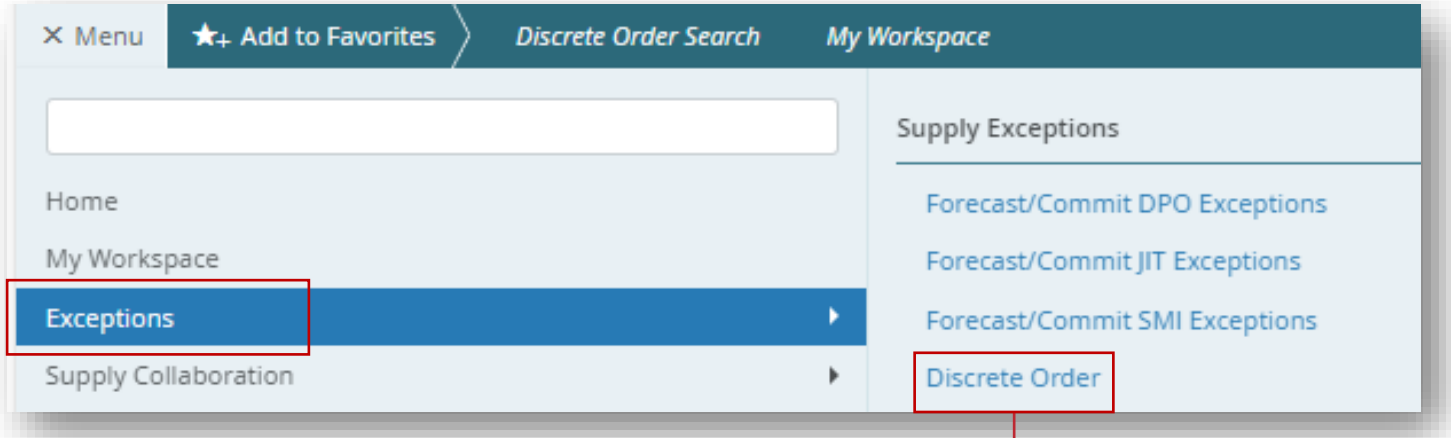
JABIL CONFIDENTIAL INFORMATION

The content of this electronic message shall be deemed Confidential Information and subject to the terms & conditions of the Non-Disclosure Agreement currently in effect between your Company and Jabil, Inc., or any of its affiliates.

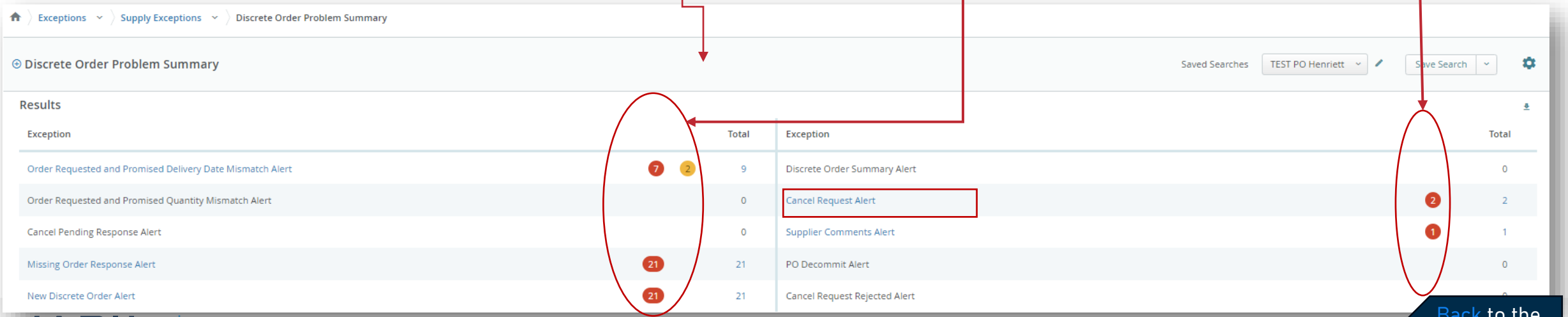
Cancellation Request

After logging in with your password, you can search for data in the Menu:

MENU >> Exception>> Discrete Order



Click the number and the PO list with Cancel Request will pop up



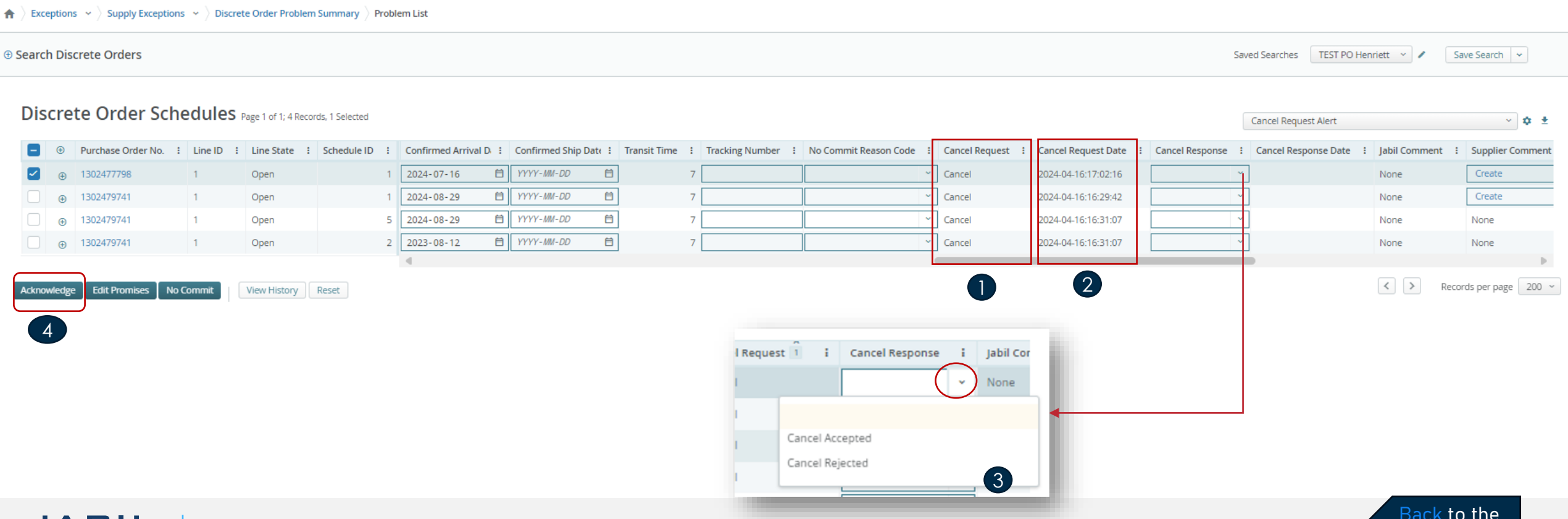
Back to the Outline

Cancellation Request – Supplier Response

In case of cancellation, you will be required to respond to this request.

In column **Cancel Request (1),** the Buyer cancellation request is visible you can also see **Cancel Requets Date (2)** in the next column

Please respond by updating the field Cancel Response Type with **“Cancel Accepted” or “Cancel Rejected” (3)** from the **drop-down list (3**) and confirm it using the button “**Acknowledge” (4).**



Cancellation Request –Supplier Response Via Excel Upload

Download and Open the Excel Attachment from the menu.

(Please follow steps at slide 21 zo Discrete Order Supplier Download & Upload)

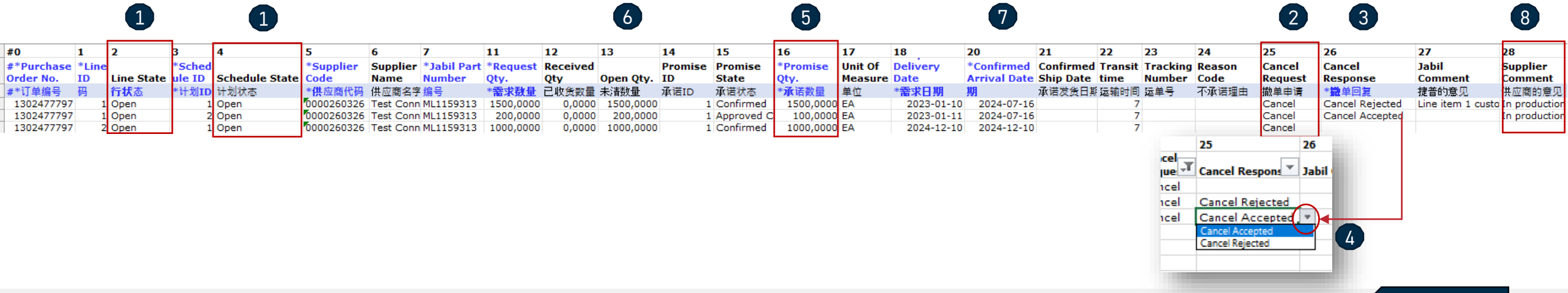
In the case of a PO Cancel Request published by Jabil the Line and Schedule status changed to **‚OPEN' (1)** and the Cancel Request filed is = **‚CANCEL' (2)**

Cancel Response Type (3): please choose from the drop-down list **(4)** "Cancel Accepted" or "Cancel Rejected" comment

In case of Cancel Accepted, please publish **Promise qty (Cancel qty) (5)** and ensure that Promise (Cancel qty) qty is less or equal to **Open qty (6)**

In case of Cancel Rejection – please publish **Promise qty (5) and Promise date (7)** information too!

You can send notes or messages to Jabil in ‚**Supplier Comment column (8)!**



Forecast Planned Orders

Use the Link **From Email Notification to** see the PO details

Jabil - New or Changed Forecast-Discrete PO/新的/更改的预测通知 - DPO

D donotreply@e2open.com
To Henriett Bakos

Retention Policy 5 Year - Retention (5 years) Expires 2029. 03. 24.

This message was sent with High importance.
If there are problems with how this message is displayed, click here to view it in a web browser.

JABIL

Jabil - New or Changed Forecast-Discrete PO
新的/更改的预测通知 - DPO

Supplier Partner,

Jabil Forecast data is now available for your review. To review items with new or changed forecast please go to the e2open portal:
MENU > Supply Collaboration > Forecast / Inventory > Search Forecast/Inventory
and filter Buyer Review Flag = 1
Make sure you select Open Order Report view.

供应商小伙伴,

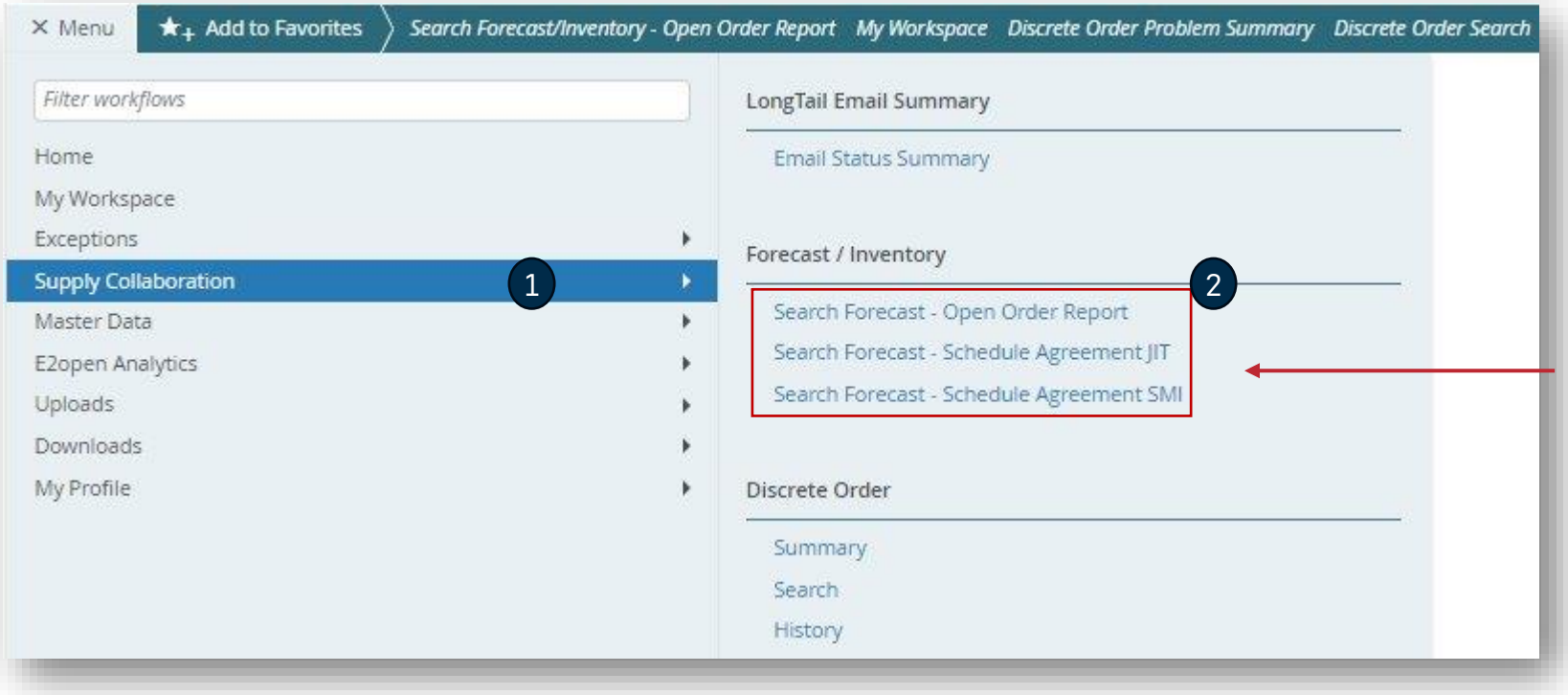
捷普预测数据现在可供您查阅。要查看新的或更改的预测，请访问 e2open门户网站:
菜单>供应协作>预测/库存>搜索预测/库存
筛选采购员审查标志 = 1
请确保您选择了开放订单报表视图。

Need Help? Contact support
JABIL CONFIDENTIAL INFORMATION
The content of this electronic message shall be deemed Confidential Information and subject to the terms & conditions of the Non-Disclosure Agreement currently in effect between your Company and Jabil,

Forecast Data

Jabil is sending:

- Forecast (Planned Order + Purchase Requisition) data with a daily refresh to the e2open tool
- JIT SA firm and FC data with weekly refresh (every Friday night) to e2open tool
- SMI SA FC data based on different schedules at Jabil plants, Suppliers, or Part numbers to e2open tool



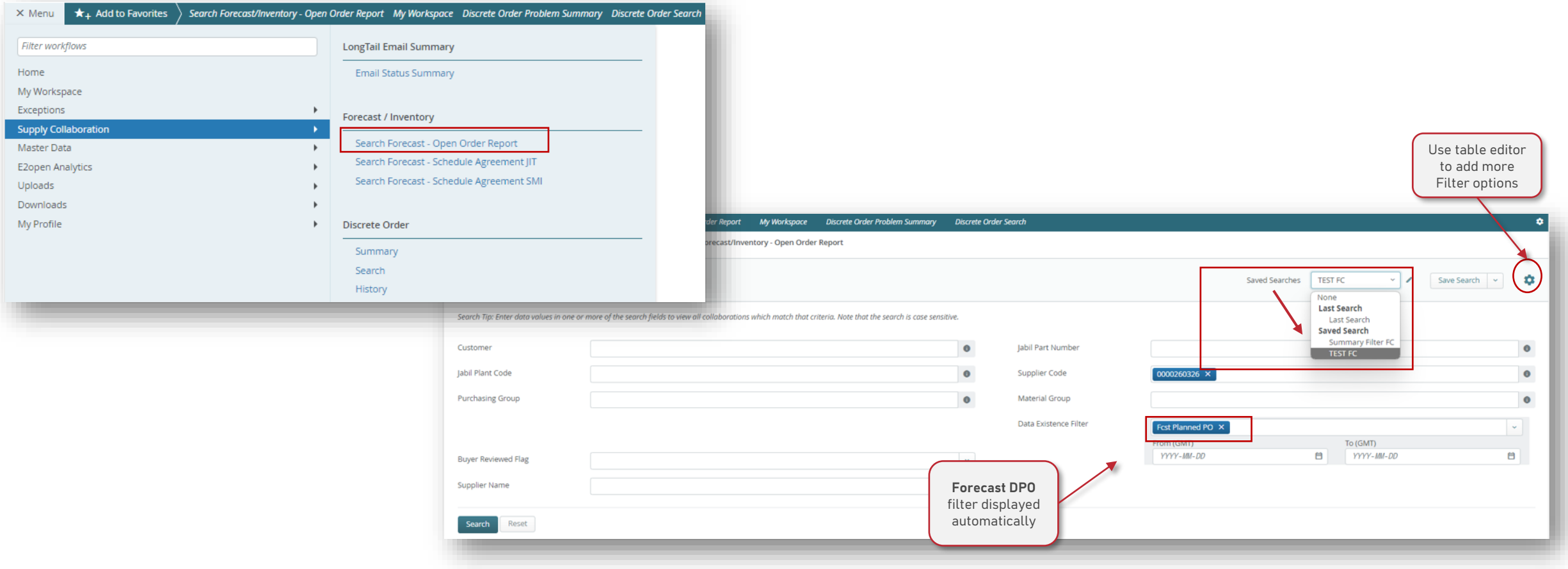
The forecast will be split into weekly buckets but may vary for Suppliers.

This will provide the forecast visibility to you, and you can respond with commits if that is required.

To open the Forecast, navigate to:
Menu >Supply Collaboration >Forecast/Inventory

Forecast Planned Orders

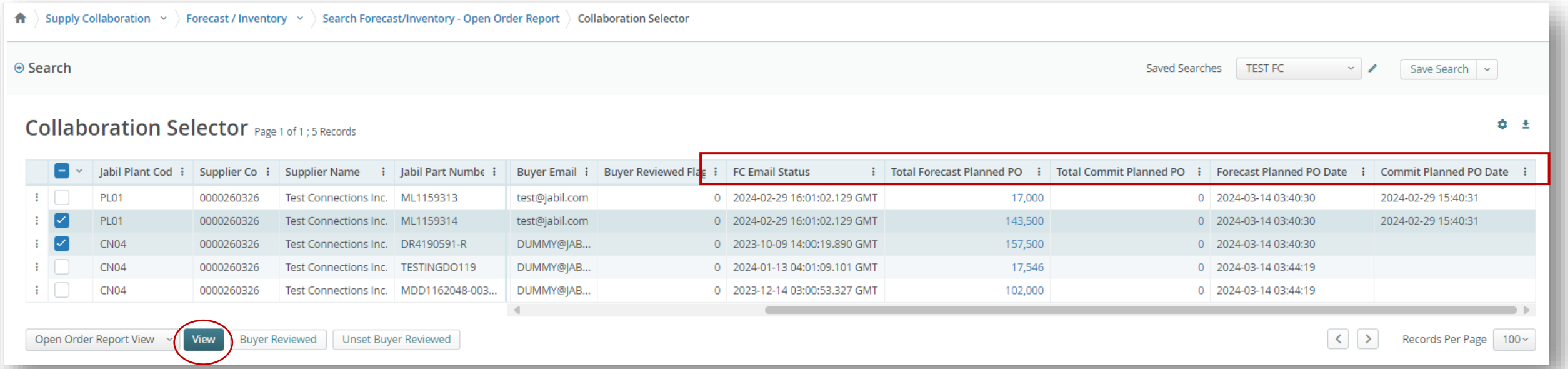
Navigate to: Menu > Supply Collaboration > Forecast/Inventory > Search Forecast – Open Order Report to open Planned PO Forecast, you can use your filter for Planned POs in the “Saved Search” option as well.



Planned PO Forecast View

After click Search all DPO collaboration will be listed
You can select one or more collab for review, after selection please click View – Only Open Order Report is available

- **Forecast Email Status:** is the date of the last FC communication from e2open to the supplier
- **Total Forecast Planned PO:** this is the summary of the forecast sent to e2open (from previous 3 weeks until the next 3 years)- Planned PO + Purchasing requisition data.
- **Total Commit Planned PO:** refers to the qty confirmed by the supplier during this horizon.
- **Forecast Planned PO Date: this** is the exact date & timestamp when the forecast was sent to e2open.
- **Commit Planned PO Date**: is the last time the supplier provided a confirmation



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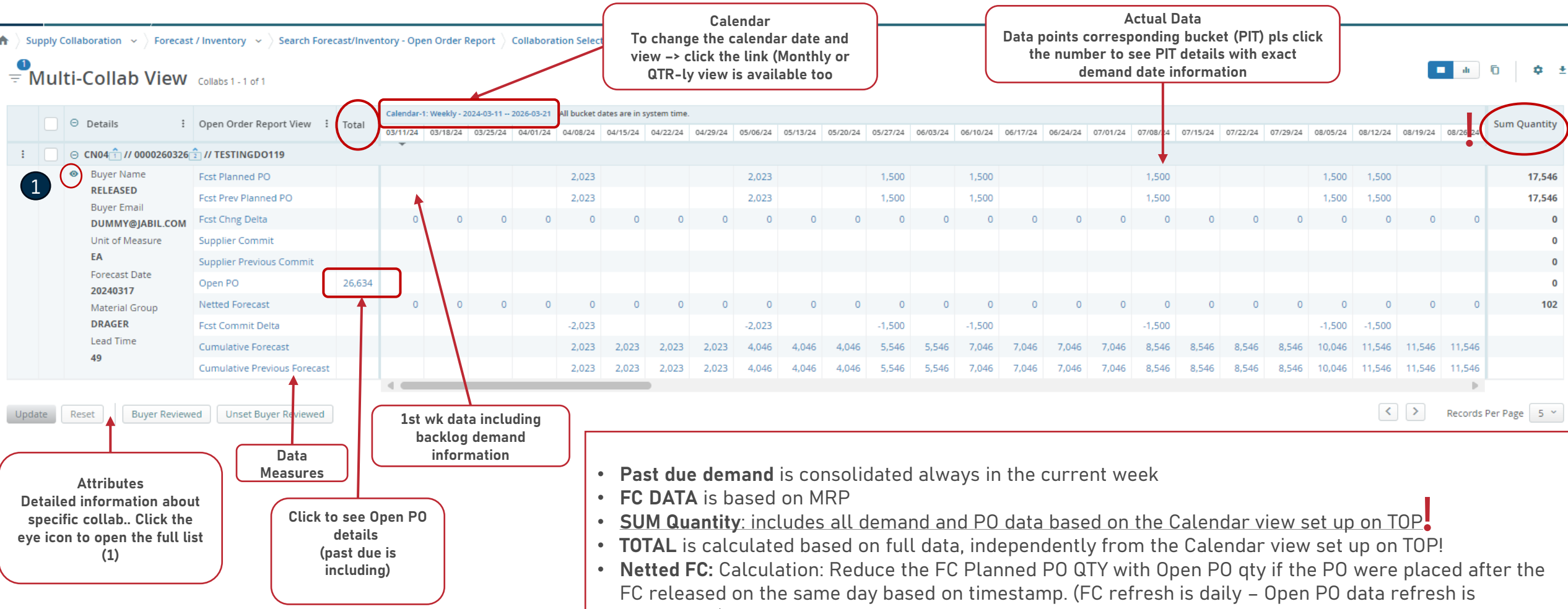
Back to the Outline

Planned PO data in Multi Collaboration VIEW (MCV)



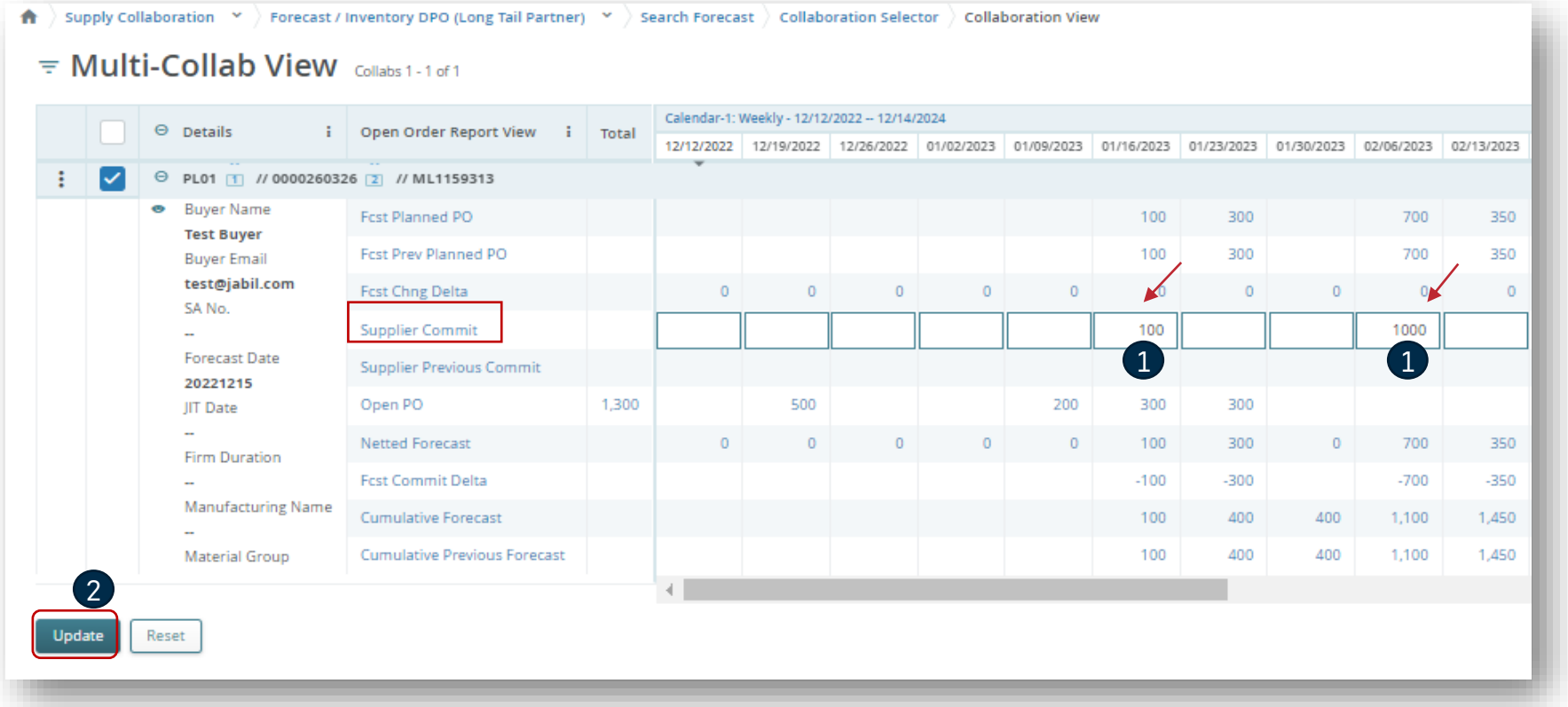
- **Past due demand** is consolidated always in the current week
- **FC DATA** is based on MRP
- **SUM Quantity**: includes all demand and PO data based on the Calendar view set up on TOP!
- **TOTAL** is calculated based on full data, independently from the Calendar view set up on TOP!
- **Netted FC:** Calculation: Reduce the FC Planned PO QTY with Open PO qty if the PO were placed after the FC released on the same day based on timestamp. (FC refresh is daily – Open PO data refresh is immediate!) Netted FC= FC Planned PO – Open PO Post FC load

Supplier's Commit in UI – Planned POs

Based on the published forecast, you can respond with a commit date & quantity for each forecast date & quantity. You can commit using the following ways:

•In e2open web portal

•Excel Upload



To add the commit please search for the specific collaboration.

- By the Supplier Commit field put the committed amount for a **specific date (1).**
- Once all data are provided click the "**Update" (2)** button

Forecast Just In Time Schedule Agreement

Use the Link **From Email Notification to** see the PO details

Jabil - New or Changed Forecast-JIT/新的/更改的预测通知 - JIT

D donotreply@e2open.com
To Henriett Bakos

Retention Policy 5 Year - Retention (5 years) Expires 2029. 03. 24.

This message was sent with High importance.
If there are problems with how this message is displayed, click here to view it in a web browser.

JABIL

Jabil - New or Changed Forecast-JIT
新的/更改的预测通知 - JIT

Supplier Partner,

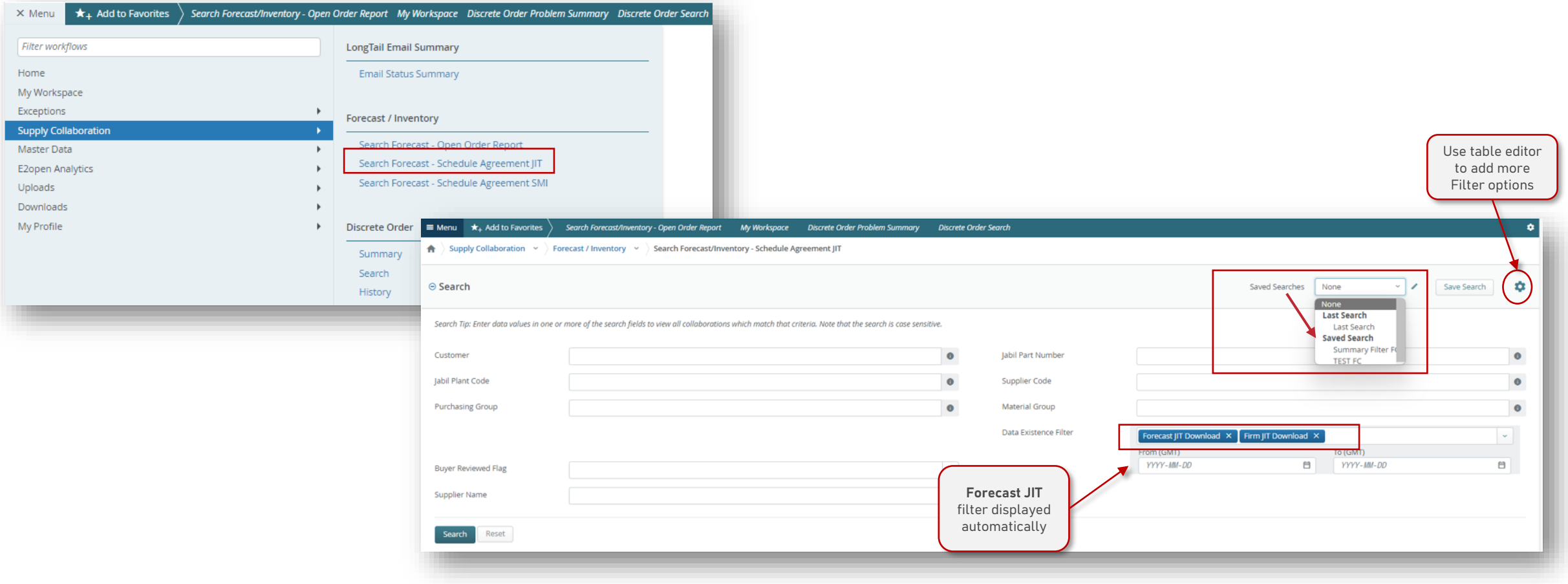
Jabil Forecast data is now available for your review. To review items with new or changed forecast please go to the e2open portal:
MENU > Supply Collaboration > Forecast / Inventory > Search Forecast/Inventory
and filter Buyer Review Flag = 1
Make sure you select Scheduling Agreement JIT view.

供应商小伙伴,

捷普预测数据现在可供您查阅。要查看新的或更改的预测，请访问e2open门户网站:
菜单>供应协作>预测/库存>搜索预测/库存
筛选采购员审查标志 = 1
请确保您选择了计划协议JIT视图。

Forecast JIT (Just in Time)

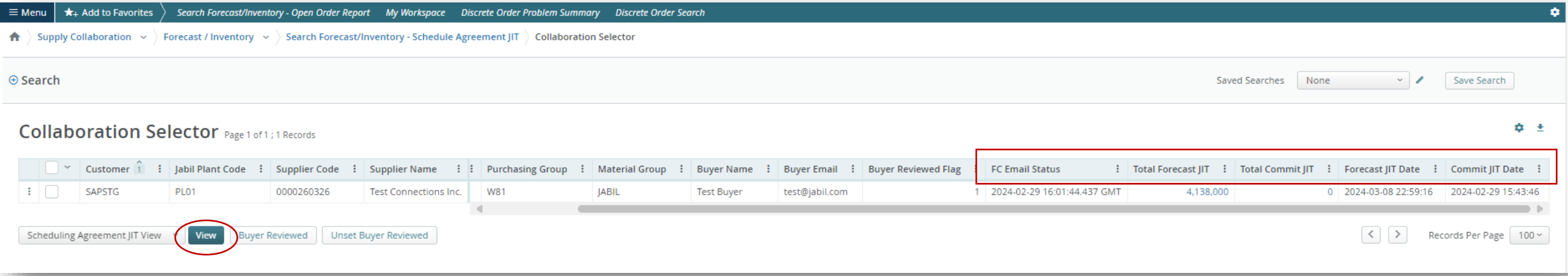
Navigate to: Menu > Supply Collaboration > Forecast/Inventory > Search Forecast – Schedule Agreement JIT to open JIT SA Forecast, you can use your filter in the “Saved Search” option as well.



JIT SA Forecast View

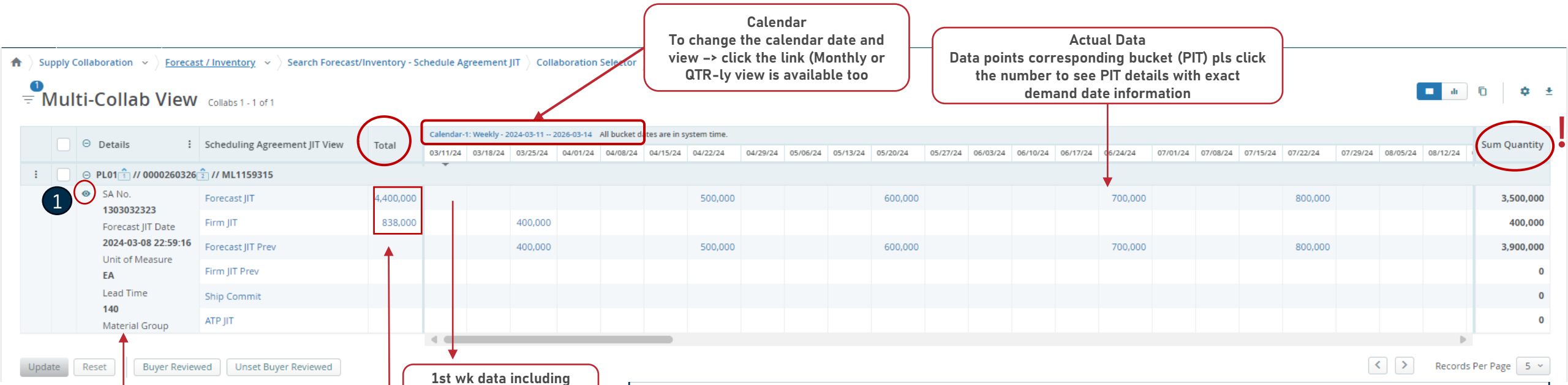
After clicking Search all JIT - SA collaborations will be listed
You can select one or more collab for review, after selection please click View – Only Scheduling Agreement JIT View is available

- **Forecast Email Status:** is the date of the last FC communication from e2open to the supplier
- **Total Forecast JIT:** this is the summary of the forecast sent to e2open (from -3 weeks until next 3 years)
- **Total Commit JIT:** refers to the qty confirmed by you during this horizon.
- **Forecast JIT Date: this** is the exact date & timestamp when the forecast was sent to e2open.
- **Commit JIT Date**: is the last time you provided a confirmation



SA– JIT Data in Multi Collaboration View (MCV)

Schedule Agreement JIT Report provides Users with a view of JIT Forecast, Firm JIT, Suppliers commits



Calendar
To change the calendar date and view –> click the link (Monthly or QTR-ly view is available too

Actual Data
Data points corresponding bucket (PIT) pls click the number to see PIT details with exact demand date information

Attributes
Detailed information about specific collab.. Click the eye icon to open the full list (1)

click the numbers to open detailed SA lists

1st wk data including backlog demand information

- **Forecast JIT** is the total forecast order quantity based on the SA request dates.
- **Firm JIT** is the total firm order quantity based on the SA request dates.
- FC JIT Prev: previous cycle JIT forecast, archived on every Monday.
- Firm JIT Prev: previous cycle JIT firm qty, archived every Monday
- **Ship Commit:** Supplier provided shipped qty data.
- **ATP JIT:** Available To Promise: optionally you can share here your available on-hand inventory of material with Jabil
- **SUM Quantity**: includes all demand and PO data based on the Calendar view set up on TOP
- **TOTAL** is calculated based on full data, independently from the Calendar view set up on TOP!

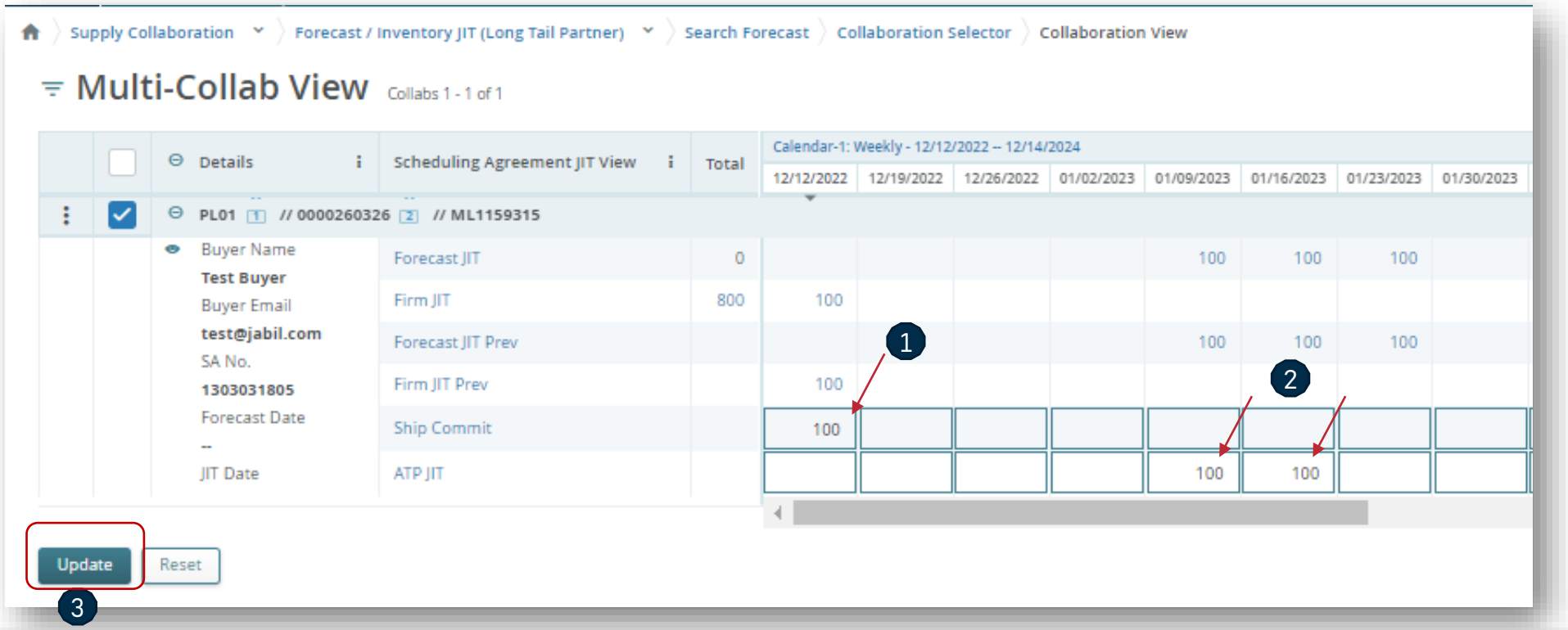
Acting On Forecast – Suppliers' Commit – Schedule Agreement

To add the commit, use the **Search** menu for the specific collaboration

By the Ship Commit field put the committed amount for a **specific date (1)**

Using ATP JIT Field, optionally you can share your available **on-hand inventory** of material with Jabil. **(2)**

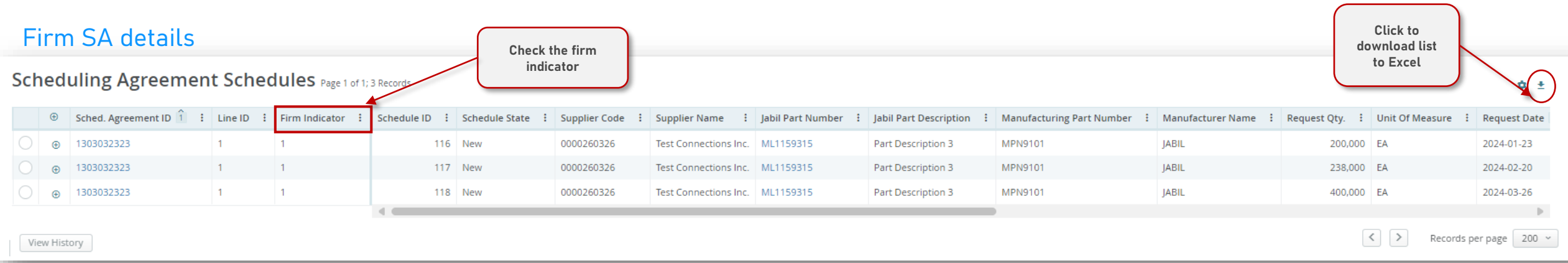
Once all data are provided click the **Update' (3)** button.



Schedule Agreement List From The MCV View

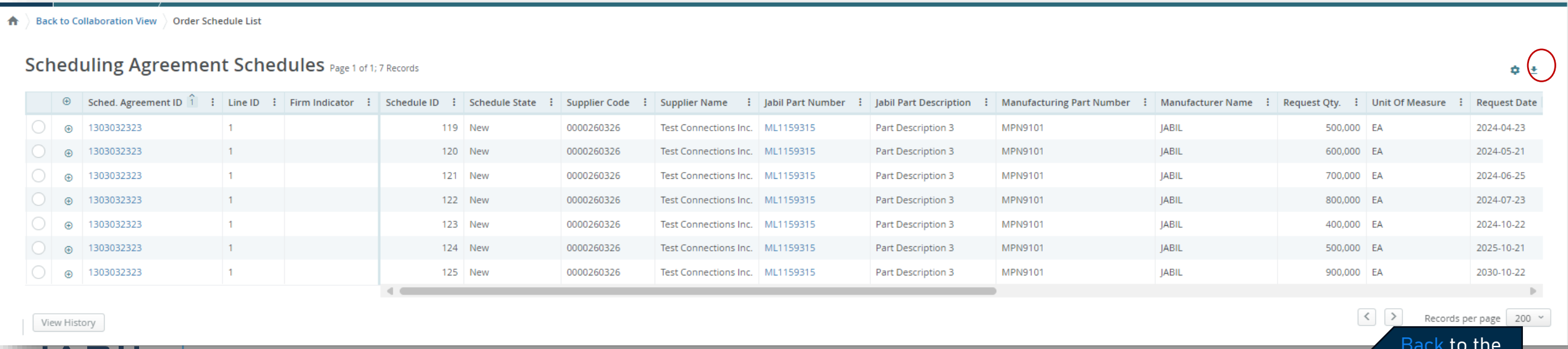
- You can click on the respective bucket hyperlink in the MCV to view the below associated SA's list.
- By clicking the arrow icon on Top right you can download all data into an Excel file

Firm SA details



Sched. Agreement ID	Line ID	Firm Indicator	Schedule ID	Schedule State	Supplier Code	Supplier Name	Jabil Part Number	Jabil Part Description	Manufacturing Part Number	Manufacturer Name	Request Qty.	Unit Of Measure	Request Date
1303032323	1	1	116	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	200,000	EA	2024-01-23
1303032323	1	1	117	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	238,000	EA	2024-02-20
1303032323	1	1	118	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	400,000	EA	2024-03-26

Forecast SA details

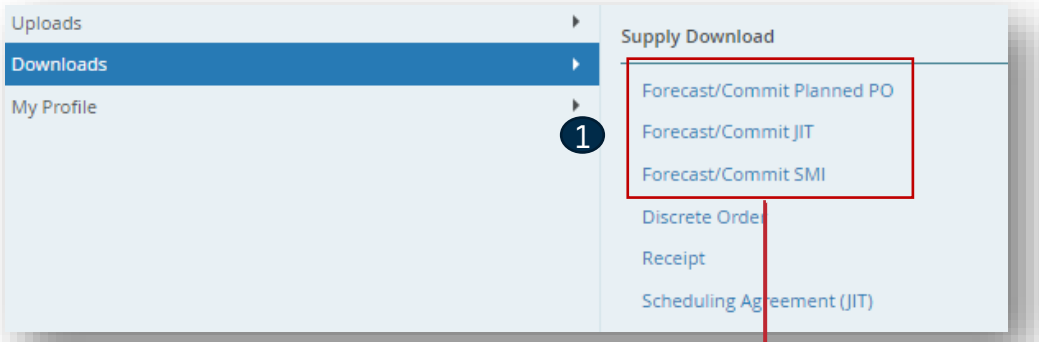


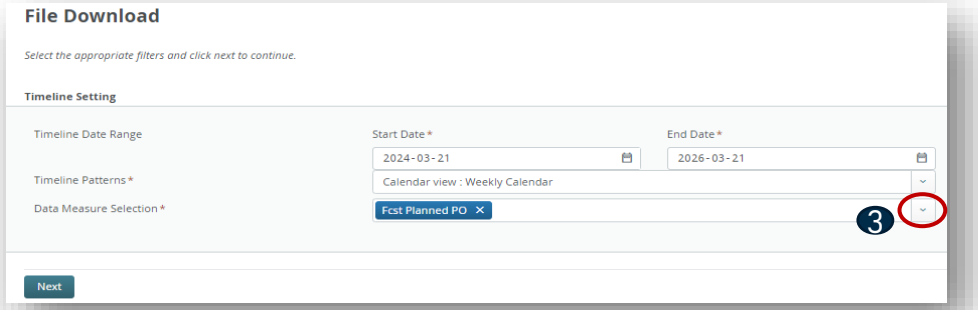
Sched. Agreement ID	Line ID	Firm Indicator	Schedule ID	Schedule State	Supplier Code	Supplier Name	Jabil Part Number	Jabil Part Description	Manufacturing Part Number	Manufacturer Name	Request Qty.	Unit Of Measure	Request Date
1303032323	1		119	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	500,000	EA	2024-04-23
1303032323	1		120	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	600,000	EA	2024-05-21
1303032323	1		121	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	700,000	EA	2024-06-25
1303032323	1		122	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	800,000	EA	2024-07-23
1303032323	1		123	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	400,000	EA	2024-10-22
1303032323	1		124	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	500,000	EA	2025-10-21
1303032323	1		125	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	900,000	EA	2030-10-22

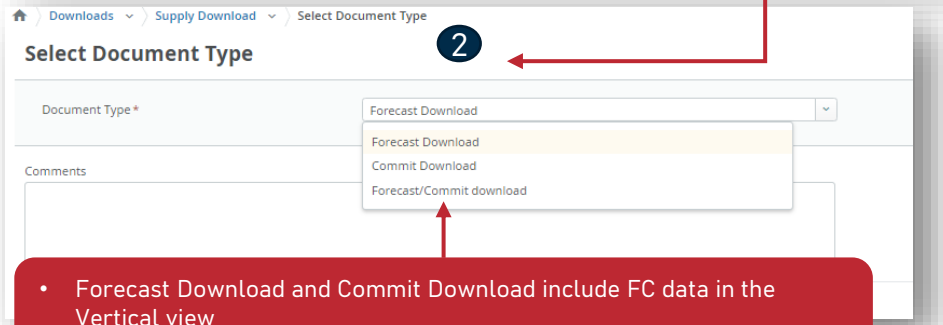
Supplier Forecast Commit – Excel Download

Navigate to Menu> Downloads> Choose objects you want to download. **(1)** and Select **Document type (2)**

After you select an FC type, the default data measures are already populated by E2open, but you can add more or make changes by clicking the arrow icon to **download the file. (3)**

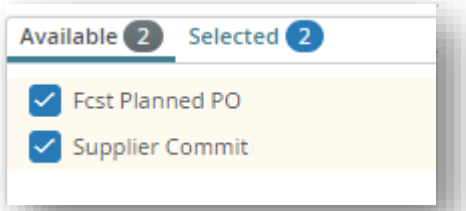




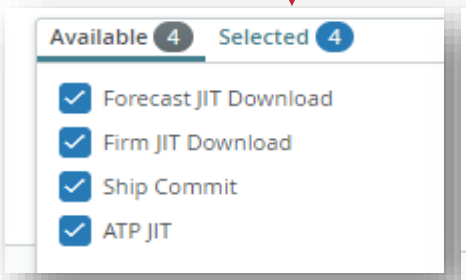


- Forecast Download and Commit Download include FC data in the Vertical view
- Forecast/Commit Download includes FC data in a horizontal view

Planned PO Data Measures

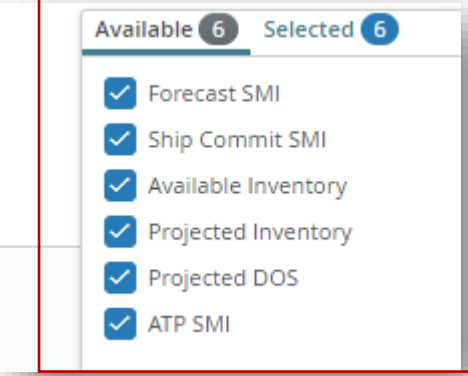


JIT SA Data Measures

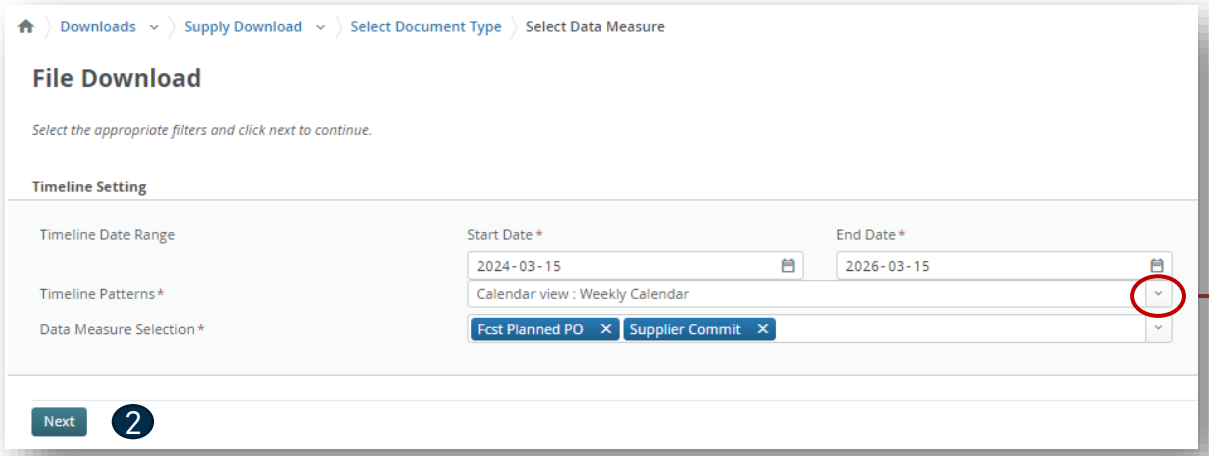


SMI Data Measures

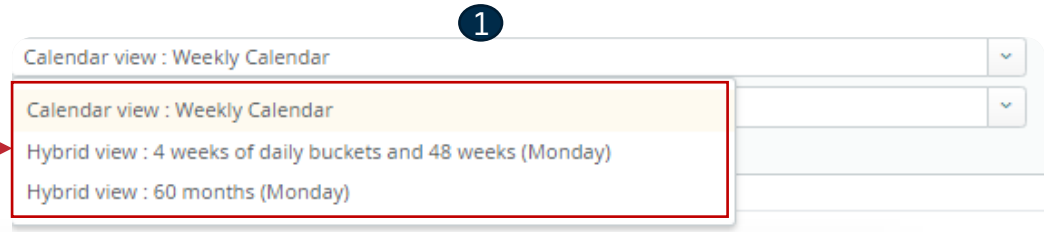
Please check separate SMI TRAINING for further information!

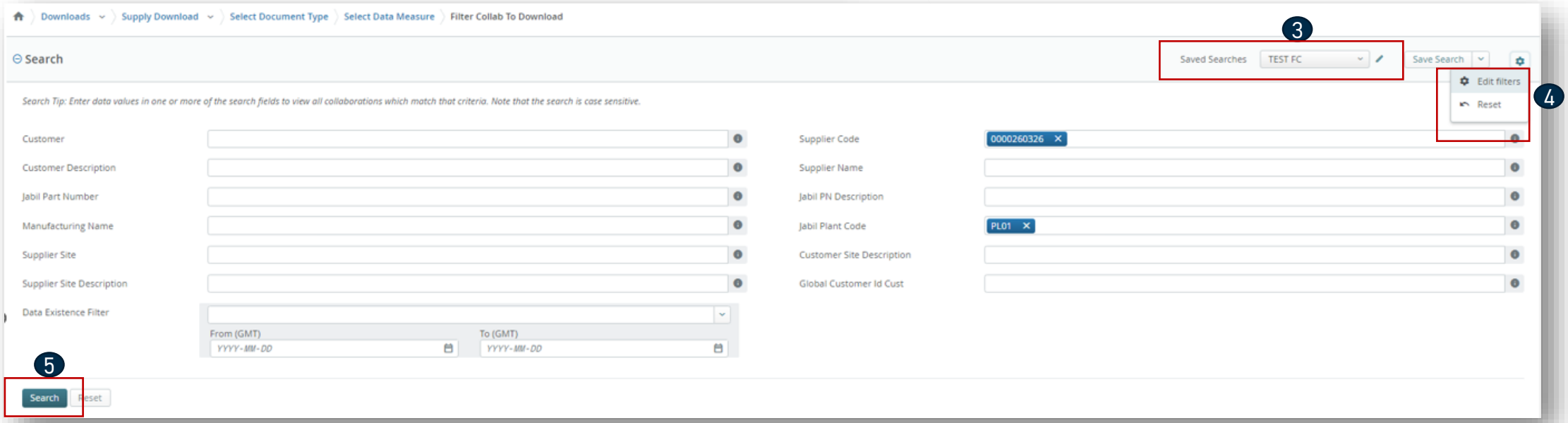


Supplier Forecast Commit – Excel Download



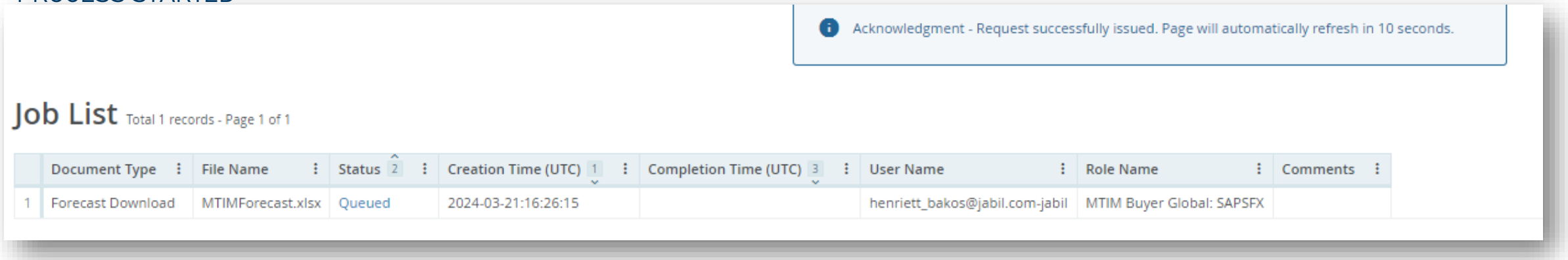
- You can change **Timeline Patterns** as well **(1)**
- Once all selection is done click **Next (2)**
- On the you can either select your **saved filter (3)** or click **"Edit Filters" (4)** to add more search parameters and customize your preferences and then click **Search (5)**



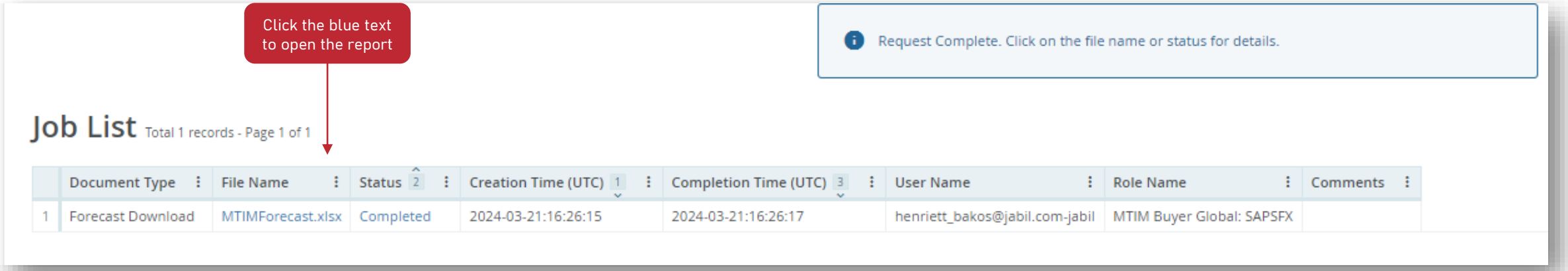


Downloads – Menu – Forecast

PROCESS STARTED



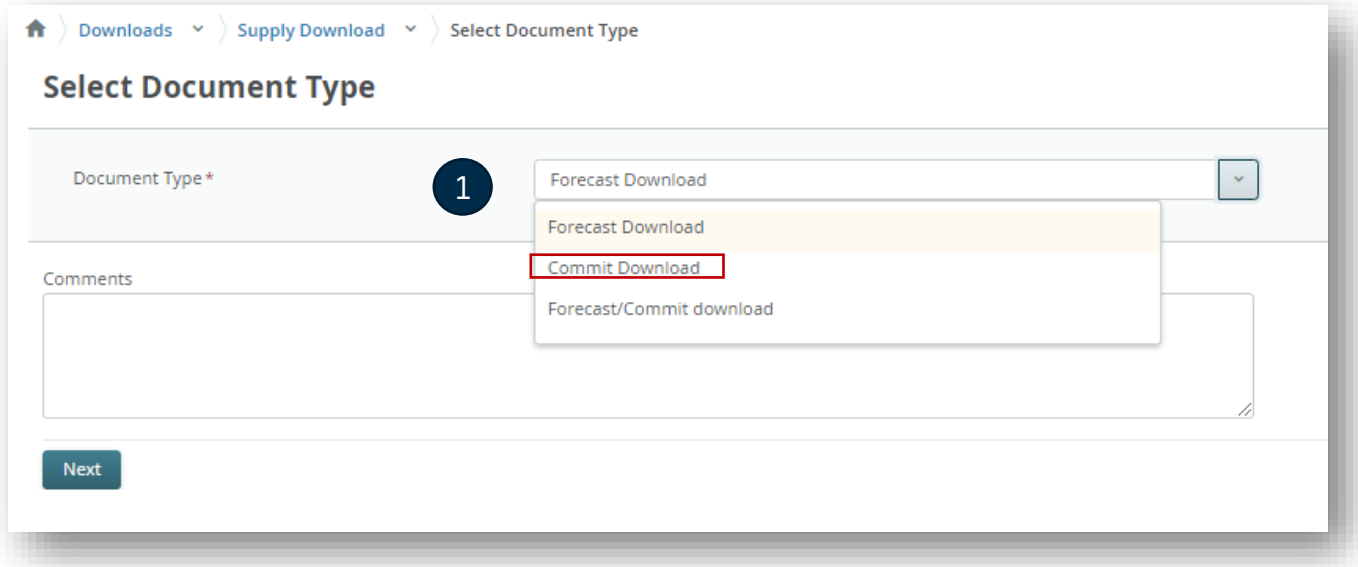
PROCESS COMPLETED



Supplier Forecast Commit – Excel Upload

STEP 1

1. For Forecast Commit Excel Upload – please download first the Commit Download data from the menu:
   - Menu > Downloads > Supply Download > Forecast Commit or Forecast Commit JIT > Commit Download
2. In the next step please check the data in the downloaded file: **Quantity and Date and** correct if needed
3. Change the value in column Commit Type **(3)** as follows:
   - ConsumptionForecast to **ConsumptionCommit**
   - JITCurrForecast to **ATPJIT**
   - JITFirmCurrForecast to **ConsumptionCommitSA**



#0	1	2	3	4	5	6	7	8	9	10	11
#*Customer ID	*Supplier Code	*Jabil Part Number	*SAP Part Number	*Jabil Plant Code	*Supplier Site Code	*Commit Type	*Quantity	*Date	Flex String PIT 1	Flex String PIT 2	Manufacturing Part Number
SAPSTG	0000236789	V39710-W1400-B500$	V39710-W1400-B500$	HU08	0000236789	Consumption Forecast	4400	2024-09-25 00:00:00			APXS002A0X-SRZ
SAPSTG	0000236789	V39710-W1400-B500$	V39710-W1400-B500$	HU08	0000236789	Consumption Forecast	4400	2024-10-09 00:00:00			APXS002A0X-SRZ
SAPSTG	0000236789	V39710-W1522-B500$	V39710-W1522-B500$	HU08	0000236789	Consumption Forecast	4200	2024-06-12 00:00:00			PVX006A0X3-SRZ
SAPSTG	0000236789	V39710-W1522-B500$	V39710-W1522-B500$	HU08	0000236789	Consumption Forecast	4200	2024-10-02 00:00:00			PVX006A0X3-SRZ

Supplier Forecast Commit – Excel Upload

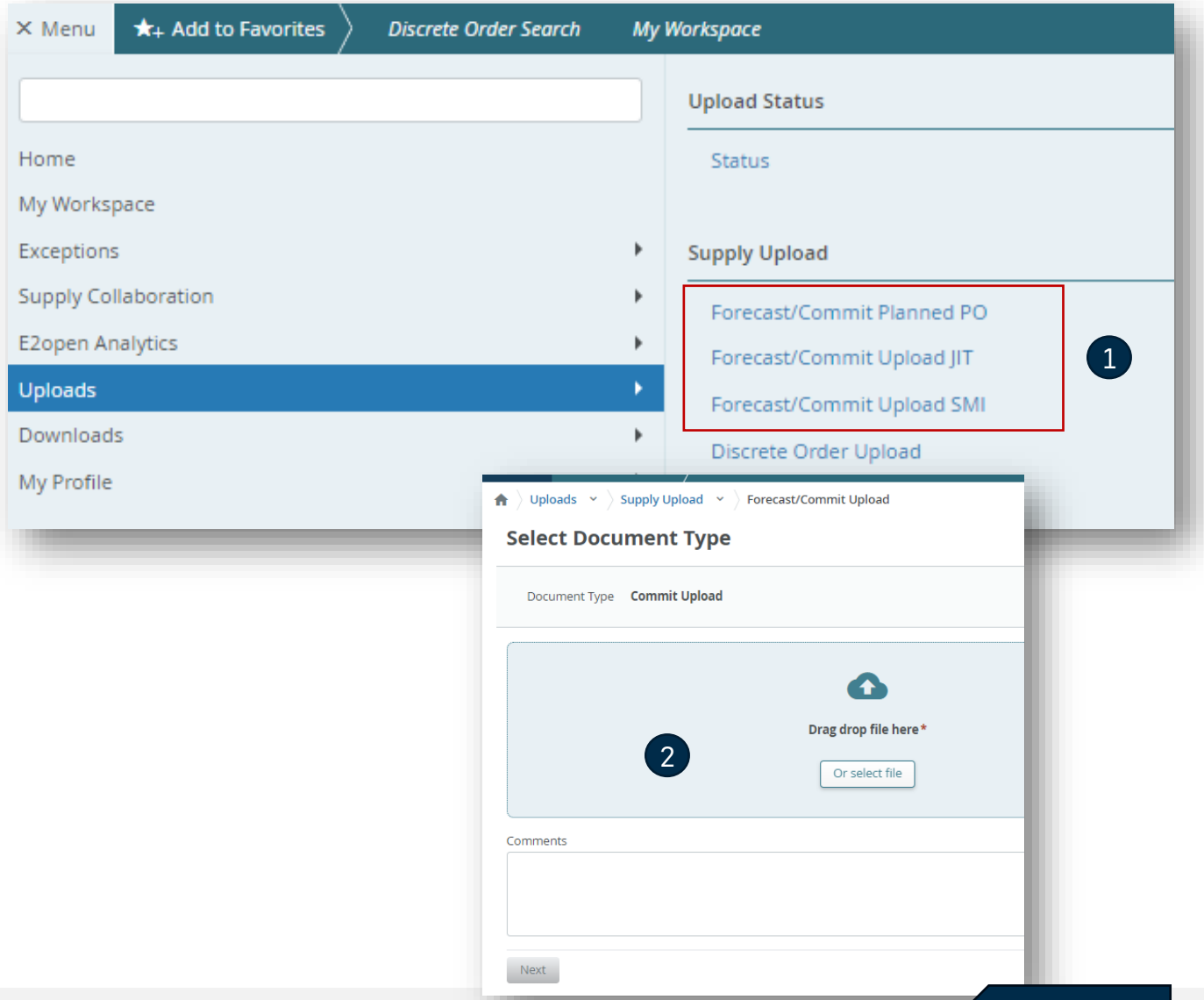
STEP 2. Upload the Data

1. Navigate to: Menu > Uploads > Supply Upload and select your FC model **File Upload (1).**

2. Select the saved Excel file via one of the two methods to select the file. Click Next to **upload the file (2).**

3. The uploading is in progress.

Once the file is uploaded the status changes to **Completed**.



Back to the Outline

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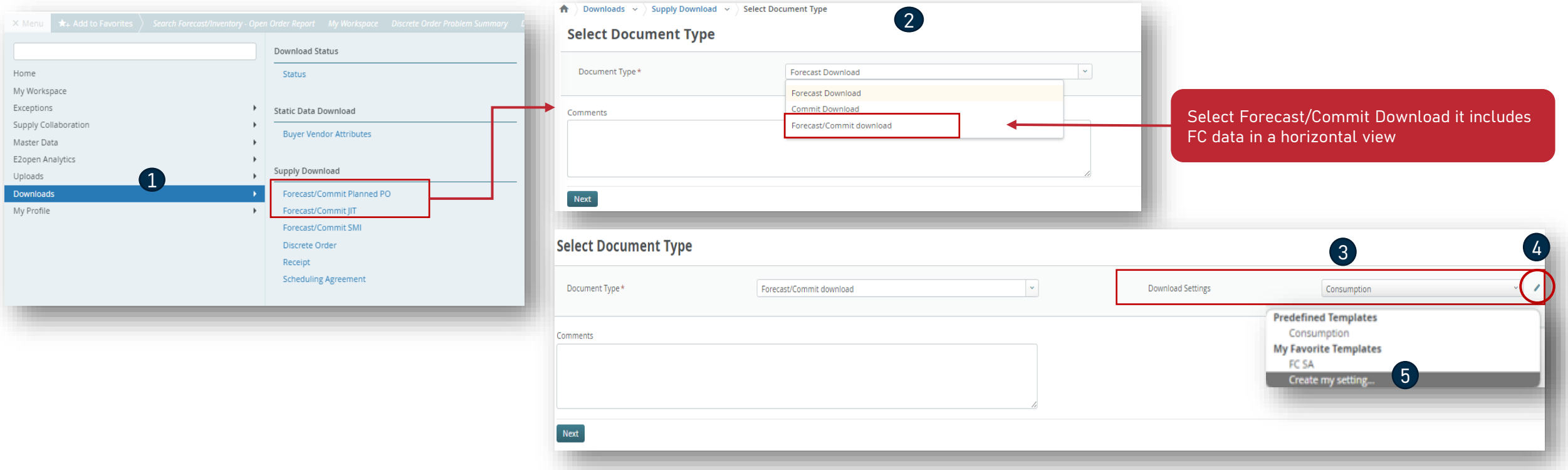
Download – Forecast & Commit In One Report

- Navigate to: Menu> Downloads **(1)** and choose:
  - **Forecast/Commit Planed PO** for DPO or **Forecast/Commit JIT** for just-in-time Schedule agreement
- Select Document Type Forecast/Commit Download **(2)**
- In the Download settings menu located on the TOP right-hand side open the default template **(3)** or you can update an existing template by using the pencil icon or you can create a new template by clicking „Create my settings" **(5) to** open Download Configurator and set up your preferred Columns/Sorting and Data



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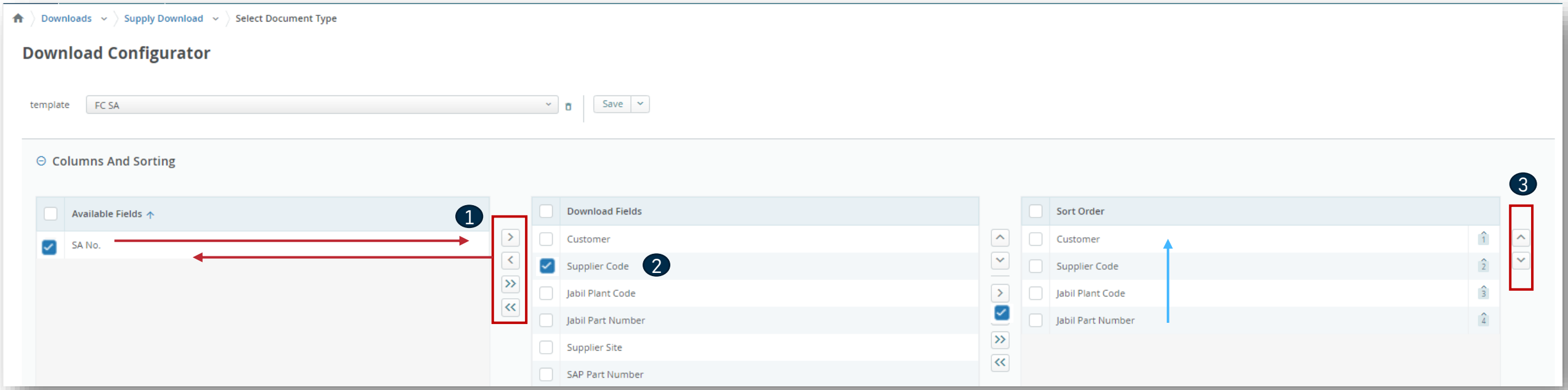
Back to the Outline

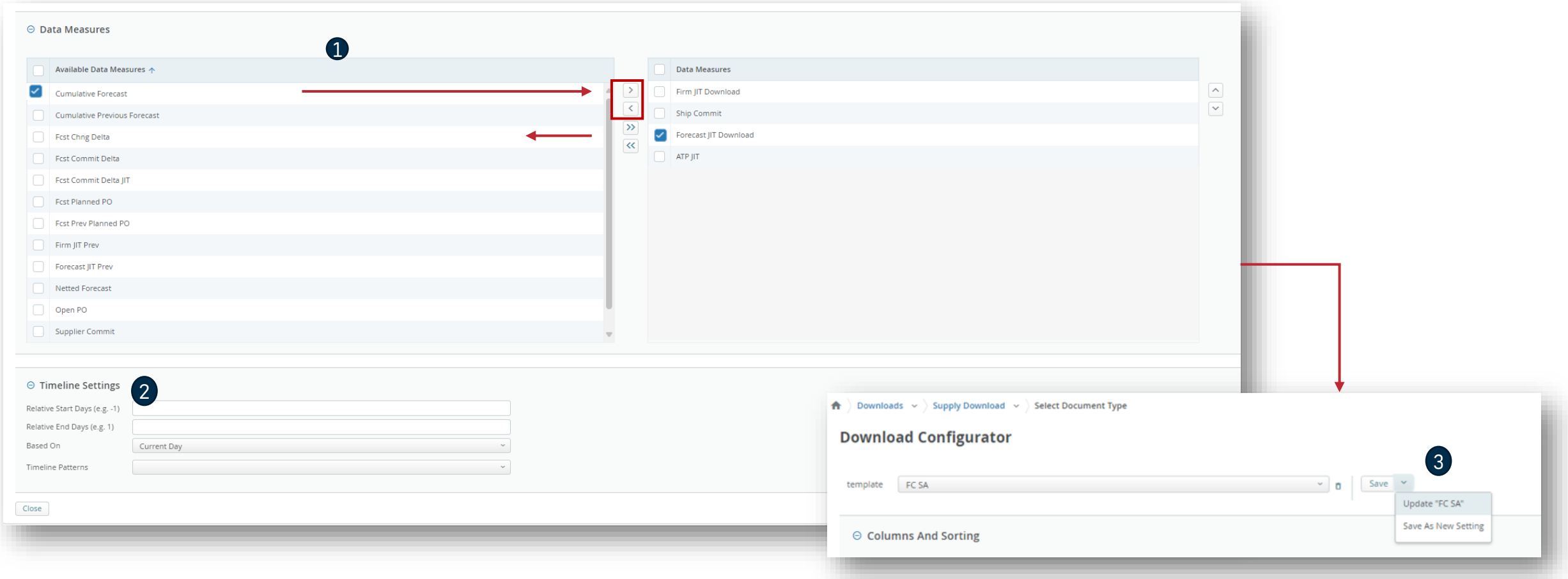
Download Configurator – Fields

- In the Download configurator, you have the option to create and customize templates that allow you to download forecast and commit data. These templates can be saved for future use as well. To add a filter, simply select it from the Available list and click the arrow to move it to the Download Fields table **(1).**
- If you want to remove a filter, select it from the Download Fields table and click the arrow to move it back to the Available list **(2)**.
- To change the order sorting, select any data from Download Fields and move it with the arrow to the Sort Order table. You can then use the arrows on the right side to move the selected data up and down and change the sorting sequence. Alternatively, you can also drag and move the selected data with your mouse. **(3)**



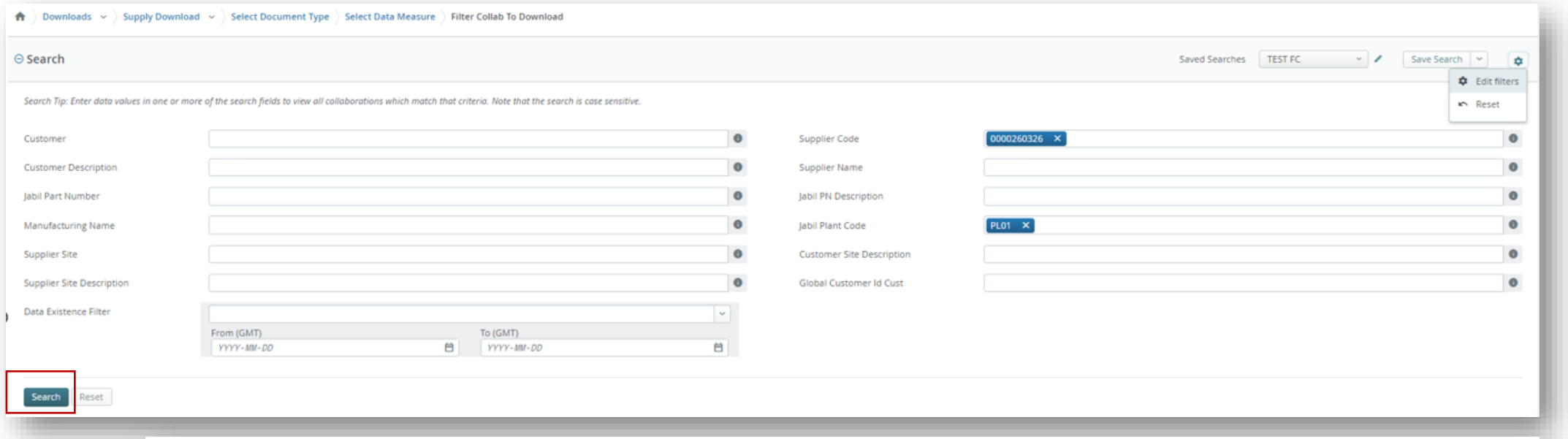
Download Configurator – Data Measures

- In the Download configurator you can add or remove data measures **(1)** also you can change the timeline settings as well **(2)**.
- Saved your settings in a new name and that will be available automatically in future downloads as well **(3)**

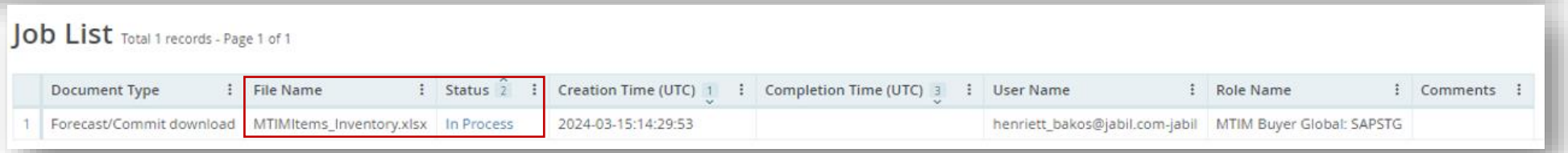


Download – Forecast & Commit In One Report

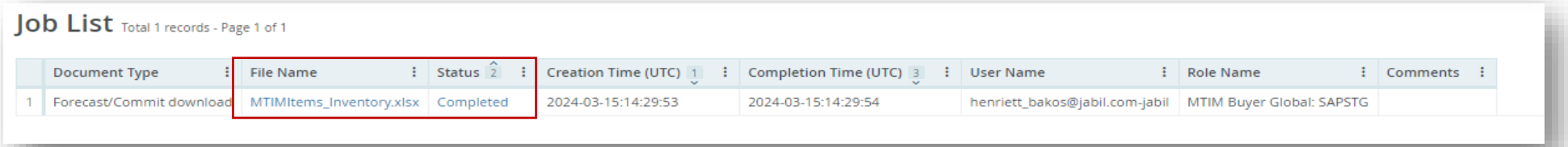
Once you created your template you can move to set up search criteria and click Search



Process started



Process completed – click the text to open the report



Next Steps

Visit our Supplier Portal for more Information:

https://www.jabil.com/about-us/supplier/supplier-collaboration.html

Back to the Outline

JABIL

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MADE **BETTER.**